

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER		PAGE 1 OF 112	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER N68836-15-T-0238	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME RHONDA S. KEETON		b. TELEPHONE NUMBER (No Collect Calls) 904-542-0126		6. SOLICITATION ISSUE DATE 07-Aug-2015	
9. ISSUED BY NAVSUP FLC JACKSONVILLE CONTRACTS DIV RHONDA KEETON 110 YORKTOWN AVE, 3RD FLOOR NAS JACKSONVILLE FL 32212-0097 TEL: 904-542-0126 FAX: 904-542-1098		CODE N68836		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR <input checked="" type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: 7.5M NAICS: 813110		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO SEE SCHEDULE		CODE		16. ADMINISTERED BY		CODE	
17a. CONTRACTOR/OFFEROR TEL. FACILITY CODE		CODE		18a. PAYMENT WILL BE MADE BY		CODE	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE						
25. ACCOUNTING AND APPROPRIATION DATA					26. TOTAL AWARD AMOUNT (For Govt. Use Only)		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>2</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. <input checked="" type="checkbox"/>				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) TEL: EMAIL:			

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 112	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER		34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR		36. PAYMENT
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42a. RECEIVED BY <i>(Print)</i>		
			42b. RECEIVED AT <i>(Location)</i>		
			42c. DATE REC'D <i>(YY/MM/DD)</i>	42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	<p>Ecumenical Youth Outreach Ministry FFP Period of Performance 30 September 2015 through 29 September 2016. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Air Station Jacksonville, FL</p> <p>FOB: Destination SIGNAL CODE: A</p>				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AA	<p>Youth Outreach Ministry FFP Period of Performance 30 September 2015 through 29 September 2016. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A</p>	12	Months		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AB	<p>Youth Activities and Retreats</p> <p>COST</p> <p>Period of Performance 30 September 2015 through 29 September 2016. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure.</p> <p>LOCATION: Naval Air Station Jacksonville, FL</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AC	<p>Reports</p> <p>FFP</p> <p>Period of Performance 30 September 2015 through 29 September 2016. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1.</p> <p>LOCATION: Naval Air Station Jacksonville, FL</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>	12	Each		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Ecumenical Youth Outreach Ministry FFP Period of Performance 30 September 2015 through 29 September 2016. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA	Youth Outreach Ministry FFP Period of Performance 30 September 2015 through 29 September 2016. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AB	<p>Youth Activities and Retreats</p> <p>COST</p> <p>Period of Performance 30 September 2015 through 29 September 2016. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure.</p> <p>LOCATION: Naval Station Mayport, FL</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AC	<p>Reports</p> <p>FFP</p> <p>Period of Performance 30 September 2015 through 29 September 2016. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1.</p> <p>LOCATION: Naval Station Mayport, FL</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>	12	Each		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Ecumenical Youth Outreach Ministry FFP Period of Performance 30 September 2015 through 29 September 2016. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003AA	Youth Outreach Ministry FFP Period of Performance 30 September 2015 through 29 September 2016. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003AB	<p>Youth Activities and Retreats</p> <p>COST</p> <p>Period of Performance 30 September 2015 through 29 September 2016. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure.</p> <p>LOCATION: Naval Air Station Corpus Christi, TX</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003AC	<p>Reports</p> <p>FFP</p> <p>Period of Performance 30 September 2015 through 29 September 2016. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1.</p> <p>LOCATION: Naval Air Station Corpus Christi, TX</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>	12	Each		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Ecumenical Youth Outreach Ministry FFP Period of Performance 30 September 2015 through 29 September 2016. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A				
NET AMT					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004AA	Youth Outreach Ministry FFP Period of Performance 30 September 2015 through 29 September 2016. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004AB	<p>Youth Activities and Retreats</p> <p>COST</p> <p>Period of Performance 30 September 2015 through 29 September 2016. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure.</p> <p>LOCATION: Guantanamo Bay, Cuba</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004AC	<p>Reports</p> <p>FFP</p> <p>Period of Performance 30 September 2015 through 29 September 2016. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1.</p> <p>LOCATION: Guantanamo Bay, Cuba</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>	12	Each		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004AD	Housing FFP Period of Performance 30 September 2015 through 29 September 2016. To cover the cost of Contractor housing in accordance with Appendix A, section 4.1 of the PWS. Price proposal shall include \$18,252.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004AE	Transportation Household Goods FFP Period of Performance 30 September 2015 through 29 September 2016. To cover the cost of transportation of household goods in accordance with Appendix A, section 3.1 of the PWS. Price proposal shall include \$12,000.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	2	Each		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 OPTION	Ecumenical Youth Outreach Min Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AA OPTION	Youth Outreach Ministry Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AB OPTION	Youth Activities and Retreats Option 1 COST Period of Performance 30 September 2016 through 29 September 2017. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001AC OPTION	Reports Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002 OPTION	Ecumenical Youth Outreach Min Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AA OPTION	Youth Outreach Ministry Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AB OPTION	Youth Activities and Retreats Option 1 COST Period of Performance 30 September 2016 through 29 September 2017. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AC OPTION	Reports Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. Reports shall be submitted In accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003 OPTION	Ecumenical Youth Outreach Min Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AA OPTION	Youth Outreach Ministry Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AB OPTION	Youth Activities and Retreats Option 1 COST Period of Performance 30 September 2016 through 29 September 2017. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003AC OPTION	Reports Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004 OPTION	Ecumenical Youth Outreach Min Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AA OPTION	Youth Outreach Ministry Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AB OPTION	Youth Activities and Retreats Option 1 COST Period of Performance 30 September 2016 through 29 September 2017. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AC OPTION	Reports Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AD	Housing Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. To cover the cost of Contractor housing in accordance with Appendix A, section 4.1 of the PWS. Price proposal shall include \$18,252.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	12	Months		
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004AE	Transportation Household Goods Option 1 FFP Period of Performance 30 September 2016 through 29 September 2017. To cover the cost of transportation of household goods in accordance with Appendix A, section 3.1 of the PWS. Price proposal shall include \$12,000.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	2	Each		
				NET AMT	<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001 OPTION	Ecumenical Youth Outreach Min Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AA OPTION	Youth Outreach Ministry Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AB OPTION	Youth Activities and Retreats Option 2 COST Period of Performance 30 September 2017 through 29 September 2018. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001AC OPTION	Reports Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002 OPTION	Ecumenical Youth Outreach Min Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002AA OPTION	Youth Outreach Ministry Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002AB OPTION	Youth Activities and Retreats Option 2 COST Period of Performance 30 September 2017 through 29 September 2018. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002AC OPTION	Reports Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A	12	Each		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003 OPTION	Ecumenical Youth Outreach Min Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003AA OPTION	Youth Outreach Ministry Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003AB OPTION	Youth Activities and Retreats Option 2 COST Period of Performance 30 September 2017 through 29 September 2018. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003AC OPTION	Reports Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004 OPTION	Ecumenical Youth Outreach Min Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004AA OPTION	Youth Outreach Ministry Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004AB OPTION	Youth Activities and Retreats Option 2 COST Period of Performance 30 September 2017 through 29 September 2018. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004AC OPTION	Reports Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004AD	Housing Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. To cover the cost of Contractor housing in accordance with Appendix A, section 4.1 of the PWS. Price proposal shall include \$18,252.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004AE	Transportation Household Goods Option 2 FFP Period of Performance 30 September 2017 through 29 September 2018. To cover the cost of transportation of household goods in accordance with Appendix A, section 3.1 of the PWS. Price proposal shall include \$12,000.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	2	Each		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001 OPTION	Ecumenical Youth Outreach Min Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AA OPTION	Youth Outreach Ministry Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AB OPTION	Youth Activities and Retreats Option 3 COST Period of Performance 30 September 2018 through 29 September 2019. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001AC OPTION	Reports Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Air Station Jacksonville, FL FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002 OPTION	Ecumenical Youth Outreach Min Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002AA OPTION	Youth Outreach Ministry Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002AB OPTION	Youth Activities and Retreats Option 3 COST Period of Performance 30 September 2018 through 29 September 2019. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002AC OPTION	Reports Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Station Mayport, FL FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003 OPTION	Ecumenical Youth Outreach Min Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003AA OPTION	Youth Outreach Ministry Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003AB OPTION	Youth Activities and Retreats Option 3 COST Period of Performance 30 September 2018 through 29 September 2019. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003AC OPTION	Reports Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1. LOCATION: Naval Air Station Corpus Christi, TX FOB: Destination SIGNAL CODE: A				

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004 OPTION	Ecumenical Youth Outreach Min Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. The contractor shall provide all labor, personnel, supervision, management, and associated support required for non-personal services in accordance with the Performance Work Statement (PWS). LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A				
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004AA OPTION	Youth Outreach Ministry Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	12	Months		
NET AMT					<hr/>

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004AB OPTION	<p>Youth Activities and Retreats Option 3</p> <p>COST</p> <p>Period of Performance 30 September 2018 through 29 September 2019. Not to Exceed: \$5,000.00 to cover the cost of youth activities and retreats. The cost of youth activities and retreats will be reimbursed to the Contractor in accordance with section 2.1.3 and 2.1.4 of the PWS. Note: Price proposal shall include \$5,000.00 on this CLIN. Do not change this figure.</p> <p>LOCATION: Guantanamo Bay, Cuba</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>				

ESTIMATED COST

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004AC OPTION	<p>Reports Option 3</p> <p>FFP</p> <p>Period of Performance 30 September 2018 through 29 September 2019. Reports shall be submitted in accordance with PWS section 2.1.4 and 2.5.1.</p> <p>LOCATION: Guantanamo Bay, Cuba</p> <p>FOB: Destination</p> <p>SIGNAL CODE: A</p>	12	Each		

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004AD OPTION	Housing Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. To cover the cost of Contractor housing in accordance with Appendix A, section 4.1 of the PWS. Price proposal shall include \$18,252.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	12	Months		

 NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004AE OPTION	Transportation Household Goods Option 3 FFP Period of Performance 30 September 2018 through 29 September 2019. To cover the cost of transportation of household goods in accordance with Appendix A, section 3.1 of the PWS. Price proposal shall include \$12,000.00 on this CLIN. Do not change this figure. LOCATION: Guantanamo Bay, Cuba FOB: Destination SIGNAL CODE: A	2	Each		

 NET AMT
PWS

**Performance Work Statement
Commander, Navy Region Southeast (CNRSE)
Ecumenical Youth Outreach Ministry (EYOM) Service**

Disclaimer: The issuance of this Performance Work Statement (PWS) is not an endorsement by the United States Government of any church, denomination, or organization.

1.0 SCOPE

The Commander Navy Region Southeast is requesting contract services through NAVSUP Fleet Logistics Center Jacksonville FL (FLCJ) for education and training services to provide Ecumenical Youth Outreach Ministry

(EYOM) support services that shall consist of the development and implementation of religious youth ministries for high school and middle school youth communities of the following locations:

- Naval Air Station (NAS) Jacksonville, FL
- Naval Station (NS) Mayport, FL
- NAS Corpus Christi, TX
- NS Guantanamo Bay, Cuba (GTMO)

The contractor shall provide all labor, personnel, supervision, management, and associated support (except as otherwise provided for in this contract) required for non-personal services in accordance with the Performance Work Statement (PWS). The Contractor shall develop and implement a senior high school (grades 9-12) and middle school (grades 6-8) youth outreach ministry. The Contractor shall direct and organize adult volunteer development and training, parent support group coordination, senior high and middle school leadership training retreats, plan meetings, and submit required reports in support of each above-named community. Hereafter, when referring to activities which take place at one of the specific installations named above, the term “Contractor” shall be inclusive of the Contractor and subcontractors.

The Contractor shall perform the following tasks:

- a. Develop, implement, and direct a senior high school (grades 9-12) youth outreach organization.
- b. Develop, implement, and direct a middle school (grades 6-8) youth outreach organization.
- c. Develop, implement, and direct senior high school leadership training retreats in support of respective locations.
- d. Develop, implement, and direct middle school leadership training retreats in support of respective locations.
- e. Plan meetings for activities and events.
- f. Submit monthly reports to the Contracting Officer’s Representative (COR) and respective Command Chaplain.

Note: Specific requirements are delineated in paragraph 2.0 herein.

1.1 Place of Performance: Naval Air Station (NAS) Jacksonville, FL; Naval Station (NS) Mayport, FL; NAS Corpus Christi, TX; and NS Guantanamo Bay, Cuba.

1.1.1 Work Environment: Work performed under this contract shall be provided in the following settings: Office, classrooms, chapels and retreat facilities within 250 miles of the respective work location.

1.2 Period of Performance:

- Base Year: September 30, 2015 through September 29, 2016
- Option I: September 30, 2016 through September 29, 2017
- Option II: September 30, 2017 through September 29, 2018
- Option III: September 30, 2018 through September 29, 2019

1.3 Hours of Operation: Chapel hours are Monday through Friday between the hours of 7:30 am to 4:00 pm. The work week for EYOM services shall include weekends and evenings, as much of the work performed under this contract involves direct interaction with school-aged youths and will take place after normal school hours. No additional compensation or overtime shall be provided for work performed outside of Chapel hours. **This contract is for a full-time work-week, 40 hours per week, at respective installations.**

1.4 Limitations: The US Navy Chaplain Corps supports religious pluralism and provides for the free exercise of religion. The Contractor shall provide an ecumenical Christian program in an atmosphere of religious sensitivity to all youth participating in the program that does not limit youth from sharing their faith, moral values, religion, or any other issues. However, the Contractor shall ensure that no effort or coercion for the youth to conform to a particular

religious denomination or faith group shall be manifested directly or indirectly by any staff member or volunteer. Although this is a Christian youth ministry, proper respect for all religious faith groups shall be maintained.

2.0 REQUIREMENTS

2.1. Program Development: To ensure an effective youth ministry program, the Contractor shall develop a program that is designed to meet community needs based on the PWS requirements. The Contractor shall develop and implement a program to include activities to provide guidance for youth with regard to their spiritual development, while maintaining sensitivity with respect to all faith groups. The program shall include Christian content and be structured so that youth shall meet, learn, and grow in spiritual and ethical values, character building, social issues awareness, and life-style choices. The contractor shall:

- a. Create and implement an annual calendar of events to establish planning.
- b. Create and submit an annual budget estimate for each scheduled activity to the COR.
- c. Create and implement a core curriculum to develop religious topics to improve and develop social, ethical, and life skills.
- d. Advertise weekly, monthly, and special events.
- e. Properly screen and train adult and youth leaders.
- f. Create and implement a database of parents, volunteers, and youth participants.
- g. Develop and implement summer youth activities and retreats.
- h. Conduct community service and relations projects to include but not limited to habitat for humanity, food bank collection and distribution, and community cleanup projects.
- i. Ensure all activities are coordinated with the respective installation's Command Chaplain.

2.1.1 Planning and Events: The Contractor shall submit in writing a plan of action and milestones (POAM) for items listed in section 2.1 above to the respective Command Chaplain for approval no later than 30 days after the effective date of the contract. Additionally, the Contractor shall submit a request to the COR to obtain approval for each planned youth activity and retreat. The request shall include the location of origin of trip, trip destination, trip date(s), mode of transportation, and estimated expenses for transportation, lodging, meals, and other expenses. The Contractor shall not conduct any youth activities or retreats without prior permission from the COR. No advertisement of proposed event or activity, either printed or verbal, shall be released until approved by the respective Command Chaplain or COR.

Plans shall include the following events at a minimum:

- 1. Senior High School Youth Meetings:** The Contractor shall conduct an estimate of 36 weekly senior high school (9-12th grade) youth meetings. Each meeting shall last at least one (1) hour, and shall have a Christ-centered content and be structured so that youth shall meet, learn, and develop spiritual and ethical values, character building, social issues awareness, and life-style choices. The same emphasis shall be applied to small group meetings, day events, and retreats.
- 2. Senior High School Small Group Meetings:** The Contractor shall conduct an estimate of 36 weekly small group meetings. Each meeting shall be with senior high school students (9-12th grade) and shall be for a period of at least one (1) hour.
- 3. Senior High School Day Events:** The Contractor shall conduct an estimate of three (3) senior high school day activities for senior high school (9-12th grade) youth (for example: An outing to play miniature golf). Advance notice of one (1) month shall be given to the Command Chaplain if additional logistical support is required.
- 4. Senior High School Leadership Retreat:** The Contractor shall develop, coordinate, and implement an estimate of one (1) annual weekend retreat (for example: Friday afternoon to Sunday afternoon) that shall enable the students to: fellowship, share experiences and struggles with other teens, be given appropriate religious

guidance and instruction, and be taught about character building and leadership development. All planning, advertising, and coordination for this event shall be at no additional cost to the Government.

5. Senior High School Community Service Project: The Contractor shall plan, coordinate, and conduct a service project. A multi-day, off base service project may be considered upon the approval of the respective Command Chaplain. All planning, advertising, and coordination for this project shall be at no additional cost to the Government.

6. Middle School Youth Meetings: The Contractor shall conduct an estimate of 24 weekly middle school (7-8th grade) youth meetings. Each meeting shall be for a period of at least one (1) hour, and shall have a Christ-centered content and be structured so that youth shall meet, learn, and develop spiritual values, ethical values, character building, social issues awareness, and life-style choices. The same emphasis shall be applied to the small-group meetings, day events, and retreats.

7. Middle School Small Group Meetings: The Contractor shall conduct an estimate of 24 weekly small group meetings. Each meeting shall be with middle school students (6-8th grade) and shall be for a period of at least one (1) hour.

8. Middle School Day Events: The Contractor shall conduct an estimate of three (3) all day middle school day activities for middle school (7-8th grade). Advance notice of one (1) month shall be given to the Command Chaplain if additional logistical support is required.

9. Middle School Leadership Retreat: The Contractor shall develop, coordinate, and implement an estimate of one (1) annual weekend retreat (for example: Friday afternoon to Sunday afternoon) that shall enable students to: fellowship, share experiences and struggles with other teens, be given appropriate religious guidance and instruction, and be taught about character building and leadership development. All planning, advertising, and coordination for the retreat shall be at no additional cost to the Government.

10. Middle School Community Service Project: The Contractor shall plan, coordinate, and conduct a local community service project. All planning, advertising, and coordination for this shall be at no additional cost to the Government.

11. Ministry of Presence: The Contractor shall be present with youth participants on a variety of occasions, by schools, sporting events, lunches, and/or social activities where youth are expected to assemble or congregate. The purpose of ministry of presence is to build relationships with youth and to demonstrate that the youth ministry program is accessible to all youth.

12. Volunteer Training Retreat: The Contractor shall conduct an estimate of one (1) overnight, two-day training retreat (for example: Friday afternoon to Saturday evening) designed to train adult volunteers in particular areas of youth ministry. The Contractor is responsible for all planning, advertising, and coordination for this event, which shall be at no additional cost to the Government.

13. Volunteer Training/Planning Sessions: The Contractor shall conduct monthly volunteer training and planning sessions for an estimate of ninety (90) minutes each, consisting of training in youth ministry principles, and planning for upcoming meetings and events.

14. Community Youth Ministry Publicity: A Youth Ministry Newsletter shall be published at an estimate of one (1) per month, with the purpose of informing parents of successes, current news, and plans for future events. The Contractor shall provide sufficient publicity efforts prior to key youth activities in order to adequately keep parents and the general community informed. The Contractor shall use methods including, but not limited to, weekly church bulletin announcements, social media, yearly and monthly calendars, and verbal announcements.

15. Community Support Group: Quarterly, the Contractor shall conduct Community Support Group meetings to provide guidance on how parents may assist the youth ministry staff. The Contractor shall seek to

maintain a harmonious relationship with the Community Support Group and shall provide monthly updates to support groups on the youth ministry.

2.1.2 Reports: The Contractor shall provide monthly Youth Ministry Reports of meetings and events to the respective Command Chaplain and to other recipients deemed appropriate by the same. Monthly reports shall be both quantitative and qualitative in nature. The Contractor shall maintain continuity folders and incorporate reports. Reports shall include but are not limited to:

- a. An account of every meeting that took place, including an agenda, the number of personnel in attendance, topics discussed, and the Contractor's evaluation of the effectiveness of each meeting.
- b. A brief evaluation by the Contractor regarding important issues, goals, and problems.

2.1.3 Youth Activities and Retreats

The Contractor shall submit a request to the COR to obtain approval for all planned youth activities and retreats. The request shall include the location of origin of trip, trip destination, trip date(s), mode of transportation, and estimated expenses for transportation, lodging, meals, and other expenses. The Contractor shall not conduct any youth activities or retreats without prior permission from the installation's Command Chaplain or COR. The contractor will be reimbursed for all approved youth activities and retreats in accordance with section 2.1.4 herein.

2.1.4 Reimbursement Process: After completion of youth activities and retreats, the Contractor shall submit an activity report and any supporting documentation to the COR for verification. Reports shall be submitted to the respective Command Chaplain within ten (10) days following the completion of an event. Upon receiving notification from the COR that the verification process is complete, the Contractor shall submit invoices via WAWF for reimbursement.

2.2 Special Events: The Contractor's requirement concerning off-base retreats, special events, and training is as follows:

- a. The Contractor shall ensure a parent brief is conducted prior to any activity conducted off base. This requirement shall be met with permission slips, signed by a parent or legal guardian, and shall be in hand before the Contractor allows a child to proceed on a retreat or special event.
- b. The Contractor shall provide parents with emergency contact instructions for each stage of the itinerary. In case of deviations in route to the event, the Contractor shall advise the supervising Chaplain. The Contractor shall provide a point of contact to include contact information (phone number and email address) for off-duty hours or in the event of an emergency.
- c. The Contractor shall conduct special events on a quarterly basis.
- d. The Government will provide government vehicle usage, or the Contractor shall rent adequate and suitable reliable and safe transportation for all activities conducted away from chapel facilities at no additional cost to the Government.

2.3 Meetings: The Contractor shall attend all weekly Chapel Staff Meetings, Planning Days, and Parish Advisory Council meetings or as directed by the respective Command Chaplain.

2.4 Coordination: The Contractor shall coordinate all support requirements with appropriate chapel staff.

2.5 Performance Standards: The Government will evaluate the Contractor performance under this contract using the method of surveillance specified in section 8.5 Performance Requirement Summary herein.

2.5.1 Deliverables: The following deliverable shall be required during the contract period:

Item#	Description	Due Date
1	Monthly Youth Ministries Reports	10 th day of each month

Written reports shall be submitted in accordance with section 2.1.2 herein, at no additional cost to the Government. Monthly Youth Ministry reports, (see Technical Exhibit, Attachment 1, entitled “EYOM Monthly Report”) shall be submitted to the COR via the respective Command Chaplain. The contract number shall be used on all reports and correspondence presented in the performance of this contract.

Deliverables also include, but are not limited to, proposed draft documents, briefs, and meeting notes. The Contractor shall deliver the products to the respective Command Chaplain by the specified due date given. All raw data as well as resulting tables, matrixes, reports, manuals, audio/visual aids and other such reports generated in execution of this contract shall become the property of the Commander, Navy Installations Command (CNIC) Force Chaplain.

The Contractor shall provide outputs associated with tasks identified within the PWS to include, but not limited to, MS Power Point briefings, MS Word documents and reports, MS Excel spreadsheets, MS Access databases, emails and talking points.

2.5.2 Performance Evaluation Meetings: The Contractor and/or its employees shall meet with the Government on a weekly basis during the first month after the effective date of the contract. Thereafter, meetings shall be scheduled as deemed necessary by the Government or COR and whenever a Contract Discrepancy Report (CDR) is issued. A mutual effort shall be made to resolve all issues or problems during scheduled meetings. The Government and the Contractor and/or its employees shall sign the meeting minutes recorded by the Government. Should the Contractor and/or its employees not concur with the meeting minutes, the Contractor and/or its employees shall state, in writing, within 3 working days, to the COR and Contracting Officer the specific issue(s) of disagreement.

2.6 Quality Control: The Contractor Quality Control Plan shall be designed that ensures service shall be performed in accordance with this contract, commercial standards, and applicable laws. The Quality Control program shall implement procedures that identify, prevent, and/or ensure the non-reoccurrence of defective services and should describe in detail an inspection system to cover all aspects of the services listed in the Performance Requirement Summary (PRS).

The Quality Control Plan shall clearly present responsibility for surveillance, a description of records kept, methods for identifying and preventing defects, and the availability of these records to the Government upon request. The Contractor’s Quality Control Plan shall be submitted and accepted in writing by the COR before implementation or whenever change is incorporated.

2.7 Quality Assurance Surveillance Program: The Government will administer a Quality Assurance Surveillance Program (QASP) to monitor Contractor performance. The Government will revise its Quality Assurance Surveillance Plan as necessary throughout the performance of the contract. The Contractor shall meet or exceed acceptable quality levels as specified in the Performance Requirements Summary (PRS) as described in section 8.5 herein. In keeping with the Government’s responsibility for quality assurance, the Government reserves the right to review all products and services using the PRS and the following procedures:

- a. Solicitation of user’s comments and assessment of services received.
- b. Observation of the activities of Contractor’s staff and operations.
- c. Examination of methods, procedures, and end product of the Contractor.
- d. Observation of the general physical condition of the Government furnished facilities for cleanliness, safety and security.

Government personnel will record all surveillance observations. When an observation indicates defective performance, the COR will require the contract manager or alternate at the site to initial the observation. Initialing

the observation does not constitute concurrence with the observations, but provides acknowledgement by the Contractor that the manager has been made aware of the defective performance.

Government surveillance of tasks not listed in the PRS or by methods other than those listed in the PRS (such as provided for by the inspection of services clause) may occur during the performance period of this contract. Such surveillance will be done according to standard inspection procedures or other contract provisions. Any taken by the Contracting Officer as a result of surveillance shall be according to the terms of this contract, and documented in a Contractor Deficiency Report (CDR). The Contractor shall respond to all CDRs within twenty-four (24) hours.

2.8 Customer Complaint Program: The Contractor shall develop a customer complaint form, approved by the COR, as a way for customers to report complaints, deficiencies and noncompliance with the terms and conditions of this contract. Adequate publicity (i.e. signage with COR and contractor contact information) to include phone number and email shall be posted in a conspicuous place. The Contractor shall promptly notify the Government of any customer complaint and respond to the customer within 24 hours from receipt of complaint. The Contractor shall forward a monthly synopsis of complaints received and actions taken to correct deficiencies to the Government on the fifth (5th) working day of each month.

2.9 Dress Code Requirements/Grooming Standards: The Contractor shall ensure that all personnel assigned shall present a neat appearance and be easily recognized as Contractor employees. Employees shall maintain a standard of grooming and personal appearance that is in keeping with their positions in a military environment. Eccentricities or extremes in dress or appearance are unacceptable. Employees clothing shall be neat, well-fitting, clean and laundered and of good repair. Shoes shall be of sturdy construction and shall cover the foot to meet safety requirements. Due to safety issues, Contractor employees shall not wear open-toed shoes, sandals or heels higher than one inch. Identification badges shall be worn by Contractor personnel at all times during normal working hours.

2.10 Contractor Conduct: The Contractor shall immediately report moral breaches to the Government or respective Command Chaplain.

3.0 QUALIFICATIONS

3.1 Personnel: The Contractor shall furnish an adequate numbers of qualified personnel to ensure satisfactory performance of the services required by this contract. All personnel performing work on this contract are key personnel. Therefore, the Contractor shall provide qualified temporary employees if primary employees are absent for any period greater than one week. The minimum acceptable personnel qualifications shall be in accordance with section 3.2 herein.

3.2 Key Requirements and Minimum Qualifications: Contractor's performing work under this contract shall:

- a. Be proficient in reading, writing, speaking, and understanding the English language.
- b. Have earned a Bachelor's degree in one of the following fields: Biblical Studies, Christian Leadership, Church Ministries, Music and Worship, Youth Ministry, or a similar relevant field of study.
- c. Have a minimum of three (3) years experience working directly with youth in established youth organization.
- d. Have an in-depth working knowledge of military youth, ethical values, social issues, and military lifestyles.
- e. Be able to obtain access to military installations and work within a military structure and environment.
- f. Be able to work with little to no supervision, effectively lead groups, effectively communicate in varied settings, and effectively speak in front of large and small audiences.
- g. Have passed a background investigation to work with youth in accordance with section 3.7 herein.

h. Be a U.S. Citizen.

3.3 Qualification Review: Chaplains Religious Enrichment Development Officer (CREDO) Southeast Director reserves the right to review all prospective Contractor employee resumes, including temporary and/or replacement employees, to ensure section 3.2 qualifications and requirements are met prior to beginning work.

3.4 Professional Certifications: The Contractor shall maintain professional certifications, credentials and ethical standards required in the field of Pastoral Care and/or Social Work.

3.5 Driver's License: The Contractor shall ensure that employees who operate motor vehicles have a current and valid driver's license in accordance with local and state policy. Government operator permits are not required for general purpose vehicles. Failure to maintain a current and valid license which affects the employee's ability to perform the duties within this PWS shall be a condition of removal.

3.6 Training: The Contractor shall provide training and cross training to employees to ensure that all employees completely understand and adhere to the required services and requirements of the PWS. The Contractor shall provide employees training to maintain currency with emergent technologies. The training provided shall enable employees to perform each task independently. All training shall be documented and records of training provided to the COR upon completion of training.

3.6.1 Training Temporary or Replacement Employees: In the event a Contractor employee quits, resigns, is terminated by the Contractor, or removed by the Government under the provisions of the contract, the Contractor shall provide requisite training to any temporary or replacement employee at no additional cost to the Government.

3.7 Background Investigation: In accordance with DODI 1402.5, and DoD 5200.2-R the Government will conduct a criminal history background check, a Federal Bureau Investigation (FBI) fingerprint check, Child Care National Agency Investigation (CNACI) check and Personal Security check on Contractor employees working with children. Consent to the above investigations is mandatory. Contractor employees receiving an unfavorable criminal background, CNACI, fingerprint investigations shall not be allowed to perform tasks under this contract. Failure to consent to the above background investigations shall be grounds for immediate cancellation/termination of the contract employee at no cost to the Government.

Contractor employees shall submit a request for CNACI to the designated Government official (Installation Security Manager) within 5 (five) working days from the individual's first duty day. The completion of an FBI fingerprint check with favorable results and submission of a Child Care National Agency Check with inquiries to the Office of Personnel Management (OPM), or a Department of Defense (DoD) determined equivalent investigation is required for all Contractors working directly with children.

4.0 GENERAL REQUIREMENTS

4.1 Phase Out: If/when there is a change in the Contractor, the incumbent Contractor shall provide a turnover and familiarization period to the follow-on Contractor at no additional cost to the Government. During the phase-out familiarization period, the incumbent shall be fully responsible for the scope of work specified in the PWS.

4.2 Employee List: The Contractor shall, within 15 calendar days before commencement of contract performance period or as soon as practicable, provide the Government a list of all employees who shall perform work under this contract. The employee list shall include full name, social security number, and position to be held by each employee. An updated list shall be provided to the Government within 2 (two) workdays of any change in personnel.

4.3 Personnel Substitutions: The COR shall be notified in advance of personnel substitutions. The Contractor shall forward notification of personnel substitutions to the Government at least seven (7), not less than two (2) working days prior to the proposed substitution. All proposed substitutes shall have qualifications that are equal to or higher than the qualifications of key personnel to be replaced.

4.4 Employment of Federal Employees: The Contractor and its Subcontractors, if any, shall furnish qualified, experienced personnel to accomplish the work described herein. The Contractor shall not employ or enter into a contract with any person to perform work under this contract who is an employee of the United States Government, either military or civilian, unless such person seeks and receives approval in accordance with applicable Navy and DOD regulations. The Contractor is cautioned that off-duty active military personnel hired under this contract may be subject to permanent change of station (PCS), change in duty hours, or deployment. The abrupt absence of these personnel shall not constitute an excuse for non-performance under this contract.

4.5 Work Location: The Contractor shall perform duties at locations as described in section 1.0 herein.

4.6 Shutdown: The Contractor shall cease operations during shutdowns of the command, severe weather, or other occasions as directed by the Government. All work shall be locked in a secured container prior to leaving the work area.

4.7 Federal Holidays: Contractor employees shall be in a non-work status during Federal holidays as follows:

1. January	New Year's Day	January 1 st
2. January	Martin Luther King's birthday	3rd Monday in January
3. February	President's Day	3rd Monday in February
4. May	Memorial Day	4th Monday in May
5. July	Independence Day	July 4 th
6. September	Labor Day	1st Monday in September
7. October	Columbus Day	2nd Monday in October
8. November	Veteran's Day	November 11 th
9. November	Thanksgiving	4th Thursday in November
10. December	Christmas Day	December 25 th

If a federal holiday falls on a Saturday, the preceding Friday shall be the recognized day of no work. Should the holiday fall on a Sunday, the recognized day shall be the following Monday. For contract requirements having a due date which falls on an observed holiday, the due date shall be the preceding work day.

4.8 Contingencies: In the event of emergency situations (i.e. structural fire, civil disturbances, disaster warnings, weather warning, and military alerts), the Contractor shall provide contingency services as requested by the Contracting Officer subject to the changes clause of the contract.

4.9 Right of Removal: The Government reserves the right to require removal from the job site of any Contractor employee who endangers personnel, property, or whose continued employment is inconsistent with the interest of military security and the required security standards in accordance with the PWS. Further, the Government reserves the right to refuse entry on the Installation of any Contractor employee who is wrongfully appropriating, disposing of, and mismanaging Government property. In such cases, the Government will advise the Contractor of the reasons for requesting removal or withdrawing an employee's permit to enter the installation.

4.10 Removal: The Contractor shall, when requested by the Government, remove from employment any contract employee found to be incapacitated or under the influence of alcohol, drugs, or other incapacitating agents, and shall not return that employee to employment until the employee is fully capable of performing work as described herein. Removal of employees for such causes does not relieve the Contractor of the requirement to provide sufficient personnel to adequately perform services specified under this contract.

4.11 Alcohol/Substance Use: Use of alcoholic beverages, possession, use (unless specifically prescribed by a licensed physician for medical treatment) or sale of controlled substances by Contractor personnel while on Government property is forbidden and any violation shall be cause for removal of the offender(s) by the Contractor from work under this contract.

4.12 Restricted Area Access: Restricted areas within the confines of assigned work areas are “off limits” to Contractor personnel unless specifically assigned to a task authorizing entrance into such areas. Employees found in “off limit” areas are subject to disciplinary action or removal.

4.13 Loitering: Contractor employees shall not loiter in any work area. Contractor personnel shall depart the facility or work location within 30 minutes of completion of their assigned shift or duties.

4.14 Naval Base and Installation Regulations: All personnel employed by the Contractor in the performance of this contract, or any representative of the Contractor entering the Government installation shall abide by all security regulations of the installation, and shall be subject to checks deemed necessary to ensure that no violations occur. No employee shall be permitted on the installation when such checks reveal that the presence of contractor employee or representative would be detrimental to the security of the installation.

4.15 Contractor Identification: The Government will issue employee identification badges and obtain vehicle passes issued by base security, based on the Contractor’s employee list, without charge to the Contractor.

4.16 Display of Identification: All Contractor personnel shall wear the Government-issued employee identification badge on the front and above the waist of outer clothing to ensure the badge is clearly visible. Contractor employees shall not be permitted to work in the facility if not properly identified. When an employee leaves the Contractor’s service, the employee’s badge and vehicle pass shall be returned to the DGR immediately upon termination of employment.

4.17 Contractor Vehicle Identification: Each Contractor’s vehicle shall conspicuously display the Contractor’s vehicle pass, have a valid license tag, and have adequate liability insurance coverage as required by local, state and installation’s regulations. In the interest of installation security, all vehicles and personnel entering and operating on the installation are subject to search at any time. Installation passes shall be returned immediately to the Security Issuing Officer when:

- Vehicle Pass has expired.
- The employee is no longer employed by the Contractor.
- The contract ends or by direction of the Contracting Officer or COR.

4.18 Employment of Foreign Nationals: The Contractor shall take steps to ensure that no foreign national is hired for any reason where said foreign national is an employee of the Contractor or acting as its agent, representative, or subcontractor for this contract.

4.19 Security Clearances (Clearances, Building Passes, and Access): CNIC, has established the Navy Commercial Access Control System (NCACS), a standardized process for granting unescorted access privileges to vendors and service providers not otherwise entitled to the issuance of a Common Access Card (CAC) who seek access to and can provide justification to enter Navy installations and facilities. Visiting vendors and service providers may obtain daily passes directly from the individual Navy installations by submitting identification credentials for verification and undergoing a criminal screening and background check. Alternatively, if the vendor so chooses, it may voluntarily elect to obtain long-term credentials through enrollment registration, backing vetting, screening, issuance of credentials at the vendor’s own cost through a designated independent Contractor NCACS service provider. Credentials shall be issued every five years and access privileges shall be reviewed and renewed on an annual basis. The cost incurred to obtain Navy installation access of any kind are not reimbursable to, and the price(s) paid for obtaining long-term NCACS credentials shall not be approved as a direct cost of this contract. The Contractor shall ensure that all employees performing work under this contract comply with requirements regarding required clearances, building passes, and access to Government premises.

4.20 Naval Base and Installation Computer Network Access: Access to the Government LAN is a requirement under this contract. The completion of an FBI fingerprint check with favorable results and submission of a National Agency Check with inquiries to the Office of Personnel Management (OPM), or a DoD-determined equivalent investigation is required for all Contractors requiring access to Government computer systems. The Government will

perform the security investigations on the Contractor employees in accordance with DoD 5200.2-R, Personal Security Program and AFI 33-119, Electronic Mail Management and Use. Contractor personnel shall submit a request for required investigations to the Installation Security Manager within five working days from the Contractor's first duty day. The Contractor shall follow the security requirements when obtaining Common Access Cards (CAC) for Contractor employees.

4.21 Physical Security: The Contractor shall safeguard all Government property in assigned work areas and shall secure all Government material in the Contractor's possession when not under direct physical control of Contractor employees.

4.22 Key Control: The Contractor shall establish and implement methods of ensuring that all keys issued to contract employees by the Government are not lost, misplaced, or used by unauthorized persons. Keys issued to the Contractor by the Government shall not be duplicated. The Contractor shall maintain a listing of keys provided by the Government.

4.22.1 Key Replacement: The Contractor shall be required to reimburse the Government for replacement of locks or re-keying as a result of Contractor losing keys. In the event a master key is lost or duplicated, the Government will replace all locks and keys for that system and the total cost shall be deducted from the monthly payment due the Contractor. The Contractor shall report the occurrence of any lost key immediately to the COR.

4.22.2 Key Usage: It is the responsibility of the Contractor to prohibit the use of keys issued by the Government by any persons other than the Contractor's employees. It is also the responsibility of the Contractor to prohibit the opening of locked areas by the Contractor's employees to permit entrance of persons other than Contractor's employees or representatives engaged in the performance of assigned work in those areas.

4.23 Fire Prevention: The Contractor and Contractor's employees shall become familiar with the respective installation's instructions covering fire-prevention, safety and reporting procedures. The Contractor and Contractor's employees shall be cognizant of and observe all requirements for handling and storage of combustible supplies and material.

4.24 Conservation of Utilities: The Contractor shall instruct employees in utilities conservation practices. The Contractor shall operate under conditions that preclude the waste of utilities. Lights shall be used only in areas where and when work is being performed. The Contractor shall not adjust mechanical equipment controls for heating, ventilation, and air conditioning systems. All window air conditioners shall be turned off and all windows shut at the end of day, if applicable. Water faucets or valves shall be turned off after required use.

4.25 Recycling: The Contractor shall recycle paper, plastic, and aluminum products by depositing in designated recycling receptacles.

4.26 Disaster Preparedness: The Contractor shall take all actions as required by the respective installation's disaster control plan. This includes, but is not limited to, making all preparations for scheduling of affected Contractor personnel, submitting an updated disaster control team membership report to the Government and making Contractor personnel available for work and aware of their responsibilities in the event a disaster is declared.

4.27 Relationship and Liabilities: It is expressly agreed and understood that the services rendered by the Contractor are rendered in its capacity as an independent Contractor. While the contract contains provisions to allow the Government to evaluate the quality of services provided, and for certain other administrative requirements, the Government retains no control of the service rendered by the Contractor. The Contractor shall be solely liable for any liability-producing act of omission by it or its employees or agents.

4.28 Safety: Due to the inherent dangers in any work environment, the Contractor shall be responsible for maintaining a safe work environment in assigned work areas in accordance with OPNAVINST 5100.23 Navy Occupational Safety and Health (NAVOSH) program and other requirements set forth in this contract. The Contractor further agrees to take additional precautions as the Contracting Officer may reasonably require to prevent

accidents and damage to Government property, facilities and equipment, or injuries to Government employees. If the Contractor fails or refuses to promptly comply with safety requirements, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop work order shall be made the subject of claim for extension of time or for excess costs or damage to the Contractor.

4.28.1 Accident Reporting: The Contractor shall maintain an accurate record of and shall orally report to the DGR or respective installation's officer on duty, within 1 hour, all accidents resulting in death, trauma, occupational disease, and property and/or equipment damage caused by Contractor employees. Within 2 working days of any accident, the Contractor shall submit to the Government the accidental injury/death report (OPNAV 5102/1) and/or the material (property) damage report (OPNAV 5102/2).

4.28.2 Emergency Medical Care: Only emergency medical care is available in Government facilities to Contractor employees who suffer on-the-job injury or illness. The Contractor shall make care reimbursement to the appropriate Navy collection agent upon receipt of statement.

4.29 Government Observation: Government safety officials, environmental engineers, fire inspectors, security officer, etc., shall be allowed to conduct surveys, studies, and inspections of operations and facilities at all reasonable times. Other Government personnel, such as management and inspector general staff are authorized to observe Contractor personnel and to observe Contractor operations. However, these personnel shall coordinate their visit with the Government before going into Contractor spaces. Additionally, they shall not interfere with Contractor performance and shall refer all comments concerning the Contractor's operation to the Government. The Contractor is authorized to request from the Government a summary of any such survey, study, inspection, or observation, in the form of a Contract Deficiency Report (CDR).

4.30 Security and Privacy: The Contractor shall comply with all applicable DoD regulations, Navy Instructions, agency rules and standards of conduct for all installations within the CNRSE area of responsibility.

4.31 Privacy Act: The Contractor shall ensure that employees assigned to this contract understand and comply with Title 5 of the U.S. Code, Section 552.a and DoD 5400.7-R, "DoD Freedom of Information Act Program." Agency procedures shall be followed to identify and safeguard reports and data accordingly. The Contractor shall ensure that Contractor employees assigned to this task are briefed annually on properly identifying and handling Privacy Act data/information.

4.32 SPOT: The Contractor shall comply with the Synchronized Pre-deployment and Operational Tracker (SPOT) Plus (Attachment 2).

4.33 Contractor Unclassified Access to Federally Controlled Facilities, Sensitive Information, Information Technology (IT) Systems or Protected Health Information

Homeland Security Presidential Directive (HSPD)-12, requires government agencies to develop and implement Federal security standards for Federal employees and contractors. The Deputy Secretary of Defense Directive-Type Memorandum (DTM) 08-006 – "DoD Implementation of Homeland Security Presidential Directive – 12 (HSPD-12)" dated November 26, 2008 (or its subsequent DoD instruction) directs implementation of HSPD-12. This clause is in accordance with HSPD-12 and its implementing directives.

APPLICABILITY

This clause applies to contractor employees requiring physical access to any area of a federally controlled base, facility or activity and/or requiring access to a DoN or DoD computer/network/system to perform certain unclassified sensitive duties. This clause also applies to contractor employees who access Privacy Act and Protected Health Information, provide support associated with fiduciary duties, or perform duties that have been identified by DON as National Security Position, as advised by the command security manager. It is the responsibility of the responsible security officer of the command/facility where the work is performed to ensure compliance.

Each contractor employee providing services at a Navy Command under this contract is required to obtain a Department of Defense Common Access Card (DoD CAC). Additionally, depending on the level of computer/network access, the contract employee will require a successful investigation as detailed below.

ACCESS TO FEDERAL FACILITIES

Per HSPD-12 and implementing guidance, all contractor employees working at a federally controlled base, facility or activity under this clause will require a DoD CAC. When access to a base, facility or activity is required contractor employees shall in-process with the Navy Command's Security Manager upon arrival to the Navy Command and shall out-process prior to their departure at the completion of the individual's performance under the contract.

ACCESS TO DOD IT SYSTEMS

In accordance with SECNAV M-5510.30, contractor employees who require access to DoN or DoD networks are categorized as IT-I, IT-II, or IT-III. The IT-II level, defined in detail in SECNAV M-5510.30, includes positions which require access to information protected under the Privacy Act, to include Protected Health Information (PHI). All contractor employees under this contract who require access to Privacy Act protected information are therefore categorized no lower than IT-II. IT Levels are determined by the requiring activity's Command Information Assurance Manager. Contractor employees requiring privileged or IT-I level access, (when specified by the terms of the contract) require a Single Scope Background Investigation (SSBI) which is a higher level investigation than the National Agency Check with Law and Credit (NACLC) described below. Due to the privileged system access, a SSBI suitable for High Risk public trusts positions is required. Individuals who have access to system control, monitoring, or administration functions (e.g. system administrator, database administrator) require training and certification to Information Assurance Technical Level 1, and must be trained and certified on the Operating System or Computing Environment they are required to maintain.

Access to sensitive IT systems is contingent upon a favorably adjudicated background investigation. When access to IT systems is required for performance of the contractor employee's duties, such employees shall in-process with the Navy Command's Security Manager and Information Assurance Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The decision to authorize access to a government IT system/network is inherently governmental. The contractor supervisor is not authorized to sign the SAAR-N; therefore, the government employee with knowledge of the system/network access required or the COR shall sign the SAAR-N as the "supervisor".

The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date may result in delaying the individual's start date.

When required to maintain access to required IT systems or networks, the contractor shall ensure that all employees requiring access complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

INTERIM ACCESS

The Navy Command's Security Manager may authorize issuance of a DoD CAC and interim access to a DoN or DoD unclassified computer/network upon a favorable review of the investigative questionnaire and advance favorable fingerprint results. When the results of the investigation are received and a favorable determination is not made, the contractor employee working on the contract under interim access will be denied access to the computer network and this denial will not relieve the contractor of his/her responsibility to perform.

DENIAL OR TERMINATION OF ACCESS

The potential consequences of any requirement under this clause including denial or termination of physical or system access in no way relieves the contractor from the requirement to execute performance under the contract within the timeframes specified in the contract. Contractors shall plan ahead in processing their employees and

subcontractor employees. The contractor shall insert this clause in all subcontracts when the subcontractor is permitted to have unclassified access to a federally controlled facility, federally-controlled information system/network and/or to government information, meaning information not authorized for public release.

CONTRACTOR'S SECURITY REPRESENTATIVE

The contractor shall designate an employee to serve as the Contractor's Security Representative. Within three work days after contract award, the contractor shall provide to the requiring activity's Security Manager and the Contracting Officer, in writing, the name, title, address and phone number for the Contractor's Security Representative. The Contractor's Security Representative shall be the primary point of contact on any security matter. The Contractor's Security Representative shall not be replaced or removed without prior notice to the Contracting Officer and Command Security Manager.

BACKGROUND INVESTIGATION REQUIREMENTS AND SECURITY APPROVAL PROCESS FOR CONTRACTORS ASSIGNED TO NATIONAL SECURITY POSITIONS OR PERFORMING SENSITIVE DUTIES

Navy security policy requires that all positions be given a sensitivity value based on level of risk factors to ensure appropriate protective measures are applied. Navy recognizes contractor employees under this contract as Non-Critical Sensitive [ADP/IT-II] when the contract scope of work require physical access to a federally controlled base, facility or activity and/or requiring access to a DoD computer/network, to perform unclassified sensitive duties. This designation is also applied to contractor employees who access Privacy Act and Protected Health Information (PHI), provide support associated with fiduciary duties, or perform duties that have been identified by DON as National Security Positions. At a minimum, each contractor employee must be a US citizen and have a favorably completed NACLC to obtain a favorable determination for assignment to a non-critical sensitive or IT-II position. The NACLC consists of a standard NAC and a FBI fingerprint check plus law enforcement checks and credit check. Each contractor employee filling a non-critical sensitive or IT-II position is required to complete:

- SF-86 Questionnaire for National Security Positions (or equivalent OPM investigative product)
- Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)
- Original Signed Release Statements

Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. Background investigations shall be reinitiated as required to ensure investigations remain current (not older than 10 years) throughout the contract performance period. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

Regardless of their duties or IT access requirements ALL contractor employees shall in-process with the Navy Command's Security Manager upon arrival to the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Employees requiring IT access shall also check-in and check-out with the Navy Command's Information Assurance Manager. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

The contractor shall ensure that each contract employee requiring access to IT systems or networks complete annual Information Assurance (IA) training, and maintain a current requisite background investigation. Contractor employees shall accurately complete the required investigative forms prior to submission to the Navy Command Security Manager. The Navy Command's Security Manager will review the submitted documentation for completeness prior to submitting it to the Office of Personnel Management (OPM). Suitability/security issues identified by the Navy may render the contractor employee ineligible for the assignment. An unfavorable determination made by the Navy is final (subject to SF-86 appeal procedures) and such a determination does not relieve the contractor from meeting any contractual obligation under the contract. The Navy Command's Security

Manager will forward the required forms to OPM for processing. Once the investigation is complete, the results will be forwarded by OPM to the DON Central Adjudication Facility (CAF) for a determination.

If the contractor employee already possesses a current favorably adjudicated investigation, the contractor shall submit a Visit Authorization Request (VAR) via the Joint Personnel Adjudication System (JPAS) or a hard copy VAR directly from the contractor's Security Representative. Although the contractor will take JPAS "Owning" role over the contractor employee, the Navy Command will take JPAS "Servicing" role over the contractor employee during the hiring process and for the duration of assignment under that contract. The contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR requires annual renewal for the duration of the employee's performance under the contract.

BACKGROUND INVESTIGATION REQUIREMENTS AND SECURITY APPROVAL PROCESS FOR CONTRACTORS ASSIGNED TO OR PERFORMING NON-SENSITIVE DUTIES

Contractor employee whose work is unclassified and non-sensitive (e.g., performing certain duties such as lawn maintenance, vendor services, etc ...) and who require physical access to publicly accessible areas to perform those duties shall meet the following minimum requirements:

- Must be either a US citizen or a US permanent resident with a minimum of 3 years legal residency in the United States (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and
- Must have a favorably completed National Agency Check with Written Inquiries (NACI) including a FBI fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor's Security Representative must submit for all employees each of the following:

- SF-85 Questionnaire for Non-Sensitive Positions
- Two FD-258 Applicant Fingerprint Cards (or an electronic fingerprint submission)
- Original Signed Release Statements

The contractor shall ensure each individual employee has a current favorably completed National Agency Check with Written Inquiries (NACI) or ensure successful FBI fingerprint results have been gained and investigation has been processed with OPM

Failure to provide the required documentation at least 30 days prior to the individual's start date may result in delaying the individual's start date.

* Consult with your Command Security Manager and Information Assurance Manager for local policy when IT-III (non-sensitive) access is required for non-US citizens outside the United States.

5.0 GOVERNMENT PROPERTY AND SERVICES FURNISHED

5.1 Government Property Furnished and Supplies: The Government facilities and supplies shall be available for the Contractor to use in the performance of this contract.

5.2 Telephones: Telephone service shall be provided for Contractor personnel to make local official business calls only. Defense Switched Network (DSN) shall be used to place long distance calls to other DoD activities. Commercial long distance calls for official business shall be used only when DSN is not available.

5.3 Property: The Contractor shall designate custodians and alternates to receive and account for Government property furnished (GPF). The Contractor shall ensure GPF is managed in accordance with FAR 45.000.

5.4 Inventory: An inventory of supplies and GPF shall be completed no later than fifteen (15) calendar days after start of contract, within fifteen (15) calendar days of the start of any option period and not later than fifteen (15) calendar days before completion of contract period. The Contractor and Government will conduct a joint inventory of all GPF and the Contractor shall sign a receipt for all property provided by the Government. The Government and Contractor representative shall jointly determine the working order and condition of all property and document findings on the inventory record.

5.5 Accountability: The Contractor shall be directly responsible and accountable for all GPF upon delivery of such GPF into its custody or control, in accordance with the terms of this contract. This shall include Government property in the possession or control of a Subcontractor. The Contractor shall establish and maintain a system in accordance with FAR 45.5 to control, protect, preserve and maintain all Government property. This property control system shall be in writing and shall be submitted to the Government not later than 15 days prior to contract start date. The system shall be reviewed and if satisfactory, approved in writing by the COR. The Contractor shall maintain and make available the records required by FAR Part 45.5 and account for all Government property until relieved of that responsibility.

5.6 Audits: The Government retains the right to audit the Contractor's property control system as frequently as conditions warrant. The Government will decide when an audit is appropriate and shall provide written notification to the Contractor. The Contractor shall make all such records and related correspondence available to the Government.

5.7 Removal of GPF: No Government equipment, and or supplies shall be removed from the work location without the written permission of the Government. Failure to comply with this requirement may be considered by the Contracting Officer as cause for employee removal from performance of the contract in addition to any other actions taken by the Government.

5.8 Replacement of GPF: The Contractor shall submit requests for replacement of Government-furnished equipment to the Government for processing.

5.9 Disposition of Equipment: Disposal of all GPF will be determined by the COR or DGR.

5.10 Smoking Facilities: Smoking is only permitted in designated smoking areas clearly marked outside the buildings. Smokers shall exercise good housekeeping and fire/safety precautions when disposing of butts and matches.

5.11 Utilities: The Government will furnish all utilities necessary to perform all operations required by the PWS.

5.12 Insect Rodent Control: The Government will provide routine insect and rodent control. If the Contractor observes insects or rodents in Contractor assigned workspaces, the Contractor shall report sighting to the COR/DGR.

5.13 Custodial: The Government will provide custodial services. This does not exclude the Contractor from maintaining and practicing good housekeeping of office spaces. The Contractor shall be responsible for all facilities furnished for the Contractor's primary occupancy and use, to ensure that areas are kept clean and free of litter, to include work space.

5.14 Security Police and Fire Protection: The Government will provide security police and fire protection.

5.15 Employee Meals: Contractor employees who eat at the Galleys shall pay for their food and are to be charged at the Sale of Meal Rate applicable for the meal period.

6.0 CONTRACTOR FURNISHED PROPERTY AND SERVICES

6.1 Contractor Furnished Property, Equipment, and Supplies: Except for GPF, the Contractor shall furnish all applicable property, equipment, and supplies required to perform under this contract. The Contractor is responsible for taking action necessary to protect its supplies, material, equipment, and the personal property of its employees from loss, damage, or theft.

6.2 Recycle: The Contractor shall be responsible for collection and removal, to designated areas, all recyclable material, i.e., paper and cans within their work spaces. The Contractor shall be responsible for placing all recyclables in appropriate containers provided by the recycling program.

6.3 Replacement: Prior to the replacement of any GPF or equipment utilized in the performance of this contract, approval of the Government will be obtained.

6.4 Custodial: The Contractor shall be responsible for the cleanliness, organization, and operation of all areas being used for all assigned offices and workspaces, including storage areas.

6.5 Hazardous Materials: The Contractor shall comply with all DoD Hazardous Material (HAZMAT) regulations and safety regulations.

7.0 TRAVEL and ADMINISTRATIVE

7.1 Relocation Allowance: With the exception of contractor employees performing work in GTMO, this contract does not provide funding for relocation nor dislocation allowance for the Contractor.

7.2 Site Visits: This contract does not provide additional funding for site visits by the Contractor. Any site visit conducted by Contractor representatives or officials will be at no additional cost to the Government.

7.3 Government and Rental Vehicles: The Contractor may be required to operate a Government vehicle for official use on-base, only in the performance of their duties, as authorized by the Government. Maintenance and fuel for vehicles will be the responsibility of the Government. Additionally, in accordance with section 2.2.d of this PWS, the Contractor may be required to operate a Government vehicle or rental vehicle for official use off-base, only in the performance of their duties, as authorized by the Government. Fuel for rental vehicles will be included in the cost of approved reimbursable expenses as described in section 2.1.1 herein.

7.4 Points of Contact: (This information shall be provided upon the award)

8.0 QUALITY ASSURANCE

8.1 Resources Required: The Contractor shall possess the required (valid) education, certification, licensure, and professional experience, as required by the Government and identified within the PWS.

8.2 Inspection and Acceptance: The Contractor shall review all assigned tasks with the COR, prior to commencing the work on a quarterly basis thereafter. Inspection and acceptance of services to be furnished hereunder shall be made upon completion of the services by the DGR and COR.

The Government will evaluate the Contractor's performance under this contract using the method of surveillance specified in section 8.5 Performance Requirement Summary herein.

8.3 Acceptable Quality Level (AQL): An AQL does not allow the Contractor to knowingly offer defective service, but admits that defective performance may sometimes be unintentional. As long as the percent of defective performance does not exceed the AQL, the Government will not reject the service. However, the Contractor shall correct the deficiencies, as required, at no additional cost to the government.

8.4 Non-Personal Services Statement: Contractor employees performing services under this contract shall be controlled, directed, and supervised at all times by management personnel of the Contractor. In addition, Contractor employees work performance will be monitored by each installation's Command Chaplain. Contractor management shall ensure employees properly comply with the performance work standards outlined in section 2.0 herein. All Contractor employees shall perform their duties independent of, and without the supervision of, any Government official or other defense contractor. The tasks, duties, and responsibilities set forth in this contract may not be interpreted or implemented in any manner that results in any contractor employee creating or modifying federal policy, obligating the appropriated funds of the United States Government, overseeing the work of Federal employees, providing direct personal services to any Federal employee, or otherwise violating the prohibitions set forth in Part 7.5 (Inherently Government Functions) and Part 37.107 (Service Contracts) of the Federal Acquisition Regulation (FAR). The Government will control access to work facilities and shall perform the inspection and acceptance of work completed.

8.5 PERFORMANCE REQUIREMENT SUMMARY (PRS): The Contractor service requirements are summarized into performance objectives that relate directly to mission-essential items. The performance threshold briefly describes the minimum AQL's of service required for each requirement. These thresholds are critical to mission success.

1	Program Development (Para 2.1): Contractor shall design a structured program to provide an effective Youth Ministry that meets Youth community needs and concerns.	Delivered on time and revised as necessary with less than 5% deficiencies. 95% Customer Satisfaction	Random Inspection	COR
2	Reports (Para 2.5.1): Monthly Youth Ministry	Delivered on time with less than 5% deficiencies. 95% Customer Satisfaction	Random Inspection	COR
3	Special Events. (Para 2.2): Contractor conducts coordination, approvals, briefings, permission slips, and arrangements for program delivery and activities in a timely manner. After reports are submitted within time frames.	Delivered on time with less than 5% deficiencies. 95% Customer Satisfaction	Random Inspection	COR

8.6 ECMRA

NMCARS 5237.102(90)

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Naval Air Station Jacksonville and its detachments via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during the Government fiscal year (FY) which runs October 01 through September 30. While inputs may be reported any time during the FY, all data

shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

APPENDIX A**SPECIAL CONDITIONS FOR GUANTANAMO BAY PROJECTS****1.0 BASE REQUIREMENTS and ARRIVAL INFORMATION**

1.1 Area/Security Clearances: No employee or representative of the Contractor will be admitted to the U.S. Naval Station, Guantanamo Bay, Cuba without prior approval. The background of Contractor personnel will be screened prior to entry to the U.S. Naval Station, Guantanamo Bay, Cuba.

- a. All personnel employed by the Contractor in the performance of this contract, or any representative of the Contractor entering the Government installation, shall abide by all security regulations of the installation. The Government reserves the right to direct the removal of an employee for misconduct or security reasons. This action does not relieve the Contractor from total performance of the contract tasks specified herein.
- b. A list of Contractor employees with full name, date of birth and place of birth shall be furnished to the COR prior to their start of work and updated as changes occur.
- c. The Contractor shall conduct a background check for each employee as a condition of their employment.
- d. The Contractor shall complete, submit, and acquire a Contractor Area Clearance Request for all employees and be cleared for work prior to arrival in accordance with local governing directives, and per 10 U.S.C.5013, OPNAVINST 5530.14C, and Executive Order 9397.
- e. Contractor employees shall have an area clearance issued by the Government via NAVSTA GTMO 4650/9 (Rev.11/11) or current revision on file.
- f. The Contractor shall ensure employees complete all requisite training and forms (such as, but not limited to Anti-terrorism Awareness Training, Human Rights Awareness Education, Code of Conduct Training, ISOPREP and APACS completion) pertaining to entry to U.S. Naval Station, Guantanamo Bay, Cuba.
- g. Contractor employees shall possess a valid passport or an original birth certificate.
- h. All Contractor employees shall be fingerprinted and vetted by U.S Naval Station GTMO upon arrival to the base.
- i. The Contractor shall obtain required vehicle passes from Naval Base Security.

1.2 Air Transportation: The Contractor shall furnish air transportation for all employees and their dependents on and off the Naval base. All employees and dependents shall depart the Naval base upon termination or completion of this contract, whichever occurs first. Government sponsored air travel to the Naval Base is limited and only available through the Air Mobility Command. Presently there is one civilian carrier. Travel arrangements shall be made through the Personnel Support Detachment. Verified leave for personal emergencies shall be authorized for the next available flight, chargeable to the Contractor.

FY15 Tariff Rates:

To/From	DOD	NON-DOD	Excess Baggage	Pet Charges
Jacksonville, FL	\$301	\$315	\$56 -\$120	\$56 -\$120
Norfolk, VA	\$429	\$448	\$56 -\$120	\$56 -\$120
Kingston, JM	\$63	\$66	\$56 -\$120	\$56 -\$120

Note: All fares are for one-way travel only. Space Available fee may apply (Rates are subject to change <http://www.transcom.mil/rates/fy15Rates/FY15>)

2.0 MEDICAL

2.1 Medical and Dental Services: Medical and dental services available to the Contractor's employees are limited on Guantanamo Bay. The Naval Hospital and Naval Dental Clinic are staffed to treat primarily DOD personnel. The Contractor shall screen prospective employees with the objective to exclude those with admitted chronic disorder from traveling to GTMO; advise prospective employees of the limited medical and dental services available in Guantanamo Bay; and explain the Contractor's policy concerning the extent of liability and coverage for required treatment. The Contractor shall provide and have available, both at the job site and in the berthing areas, first aid for minor and emergency treatment. Government ambulance and medical care, when required, will receive itemized billing. Emergency dental care and treatment of an urgent nature is available at the Dental Clinic's Hospital Branch and the Contractor will receive itemized billing for those services.

2.1.1 Itemized Billing: For all medical and dental care, whether it is emergency care or routine care (i.e., non-emergency care) will be provided. Personnel who have existing medical conditions may be cared for in Guantanamo Bay if all of the following conditions are met:

- a. The condition(s) is/are not of such a nature that an unexpected worsening is likely to have a medically grave outcome.
- b. The condition(s) is/are stable; that is, currently under medical care, and reasonably anticipated by pre-assignment evaluation not to worsen during assignment to Guantanamo Bay, under available care at the Naval Hospital, in light of physical, physiological, psychological and nutritional impacts and effects of the duties and location.
- c. Any required ongoing health care or medications must be immediately available through existing pharmacy resources, within the military health system, or through mail order supply, and have no special handling, storage or other requirements.

2.2. Medical Clearance: While a list of all possible diagnoses and their severity that should not be approved would be too expansive to list here, the following conditions, in general, should not be approved. Medical clearance for assignment to Guantanamo Bay for persons with any of the following documented medical conditions shall be granted only after consultation with local medical authority, the Director, Medical Services, or appropriate designee. The local medical authority can determine if adequate treatment facilities and specialist support is available at the duty station. Specifically, the prospective employee shall not have:

- a. Conditions resulting in inability to wear personal protective equipment, as required by job scope.
- b. Conditions which prohibit administration of geographically-specified immunizations.
- c. Diabetes mellitus, Type I
- d. Uncontrolled Diabetes mellitus, Type II, defined by Hemoglobin A1c > 8 %.
- e. Symptomatic coronary artery disease, or with myocardial infarction within one year prior to assignment, or within six months of coronary artery bypass graft, coronary artery angioplasty, carotid endarterectomy or other arterial stenting, or aneurysm repair.
- f. Dysrhythmias or arrhythmias, either symptomatic or requiring medical or electro-physiologic control.
- g. Uncontrolled hypertension.
- h. Heart failure or history of heart failure.
- i. Automatic implantable cardiac defibrillator.
- j. Malignancy newly-diagnosed or under current treatment, including follow-up care.
- k. Dental and oral conditions requiring or likely to require urgent dental care within six months' time: active orthodontic care; conditions requiring endodontic care; uncontrolled periodontal disease; conditions

requiring prosthodontic care; conditions with immediate restorative dentistry needs; conditions with a current requirement for oral- maxillofacial surgery.

2.3 Immunizations: Contractor employees performing work under this contract in GTMO shall require the following immunizations or provide a letter demonstrating immunity:

- a. Influenza.
- b. Tetanus-Diphtheria.
- c. Typhoid.
- d. MMR.
- e. Varicella.

2.4 Defense Health Program: Nothing in this guidance or recommendations should be construed as authorizing use of defense health program or military health system resources for such evaluations where it is not elsewhere previously authorized. Generally, defense health program or military health system resources are not authorized for the purpose of pre-assignment/employment or travel medicine evaluations for Contractors' employees. Local command legal and resource management authorities should be consulted for questions on this matter.

3.0 TRANSPORTATION HOUSEHOLD GOODS

3.1 HHG Limit: This contract allows for shipment of household goods (HHG) not to exceed \$6,000.00 per shipment, to transport HHG to and from GTMO (maximum cost per fiscal year is \$12,000.00) for contractor employees performing work in GTMO only; whether accompanied or unaccompanied. Any costs for HHG shipments in excess of \$6,000.00 per shipment (maximum \$12,000.00 per fiscal year) will be the responsibility of the Contractor or the Contractor's employee. Shipment of Contractor employee vehicles to GTMO is not funded or provided for in this contract.

3.2 Ocean Freight: During performance under this contract the cost for movement of Contractor required furnished items via sea barge transportation (bi-monthly) from Jacksonville, FL to GTMO Naval Seaport is the responsibility of the Contractor. Also, the Contractor is responsible for movement of Contractor and employee vehicles.

3.3 Vessels on Contract to Government: The Contractor shall use Trans-Atlantic Lines LLC as a means of ocean freight. For rates, bookings, cargo pickup and delivery, schedule inquiries:

Trans-Atlantic Lines LLC, 8998 Blount Island Blvd, Jacksonville, FL 32226
Phone: (904)751-1845

4.0 HOUSING

4.1 Contractor Housing: The Government will provide up to one (1) family housing unit (based on availability) for the Contractor's use. These units are reserved for use by accompanied or unaccompanied management/supervisory personnel only. Housing will be assigned as follows: accompanied personnel with maximum family size of three (3) dependents; unaccompanied personnel assignment will be made based on a minimum of one person per bedroom. If house sharing, accompaniment by dependents will not be allowed. The Government will provide family housing units with the following appliances: refrigerator, stove, dishwasher, microwave, washer, and dryer. Housing may provide temporary loaner furniture for up to 90 days, depending on availability. No extensions will be granted. All furnishings other than the listed appliances will be provided by the contractor. Issuances of these housing units and rental rates are controlled by the Housing Department, building 2295, phone 011-53-99-4172/4174. Should the contractor's assigned units not be fully occupied, the Housing Department will cancel the assignment and return the unit to inventory for other use. Personnel shall abide by all Family Housing instructions, which are not part of this contract but available upon request. Contractors will pay rent under the Fair Market Rental (FMR) Program and these rates are available upon request. Rental rates include trash and maintenance costs. Rental rates are normally adjusted annually based on market appraisal, utilities cost adjustment and/or the annual Consumer Price Index. All family housing units are equipped with electric and water meters. Utilities cost is billed along with monthly rent and is based on established rates and actual consumption. All rent is due in advance. No personal checks accepted.

CURRENT FAIR MARKET RENTAL RATES (current as of 6 May 2015):

Floor Plan	Shelter Rent	Utilities (est).	Total Rent
2 bedroom, 1 bath	\$737	\$751	\$1,488.00
2 bedroom, 1.5 bath	\$788	\$751	\$1,539.00
3 bedroom, 2 bath	\$976	\$751	\$1,727.00
4 bedroom, 2.5 bath	\$1,166	\$751	\$1,917.00

- Leeward side berthing is \$8.00 per bed /per night.
- Gold Hill Barracks, located on the Windward side, currently provides berthing for \$9.00 per bed/ per night with three people per room.

This contract will provide funding for one (1) 2 bedroom, 1 bath unit (estimated total rent: \$1488.00). The Contractor understands that based upon availability, the Contractor employee may be required to share a unit with another individual(s). In that event, the total rent will be split between occupants and this contract will provide funding for this contract's Contractor employee's portion.

It is the Contractor's responsibility to contact the GTMO Housing Department to verify current rates for various housing options:

http://www.militaryinstallations.dod.mil/MOS/f?p=MI:CONTENT:0::::P4_INST_ID,P4_CONTENT_TITLE,P4_CONTENT_EKMT_ID,P4_CONTENT_DIRECTORY:925,Government Housing, 30.90.60.30.90.0.0.0.0, 8

4.1.1 Other Housing Eligibility: Contractor employees who are eligible for other housing (e.g., dependent of a military member receiving BAH or housing at GTMO) will not receive funding or compensation for housing or utilities under this contract as the other housing eligibility takes precedence over this contract.

4.1.2 Single-Occupancy Option: Contractor employees are eligible only for the shared-occupancy housing funding rate under this contract. Contractor employees may rent single-occupancy housing, based on availability, by paying the difference between the shared-occupancy housing funding rate provided by this contract and the cost of single-occupancy housing. It is the Contractor's responsibility to contract the GTMO Housing Department to verify current rates for various housing options.

4.2 Extended Stay Berthing Facilities (ESBF): Except for allowed fair market rental units (Family/Management Quarters) contractor employees (unaccompanied status) shall be berthing with the Housing Department, Navy Gateway Inns and Suites Division (NGIS) in Extended Stay Berthing Facilities (ESBF) located on both sides of the bay; Windward (WW) and Leeward (LW).

Extended Stay Berthing Facilities (ESBF) primarily consists of multi-occupancy rooms with either shared or gang head bathrooms. Due to the configuration of most facilities, they are not suitable for mixing genders; therefore female residents are not accepted by the NGIS for occupancy in any Extended Stay Berthing Facilities. The Contractor shall provide alternate berthing for all female employees.

The cost is based on occupied beds. The current FY15 rate is \$8.00 or \$9.00 per person per bed, regardless of room configurations. Rates are reviewed each March for implementation each October. Should prices increase, the Contractor shall receive at a minimum 30 days notification. Bed night costs are not negotiable.

Contractors shall be billed monthly for the number of beds assigned to their company. Contractors are charged for beds assigned to employees on leave unless the employee removes all personal property and checks out of the facility. Contractors shall remit payment on or before due dates. Administrative and late fees apply. Failure to promptly pay can result in eviction from the premises regardless of impact to Contractor ability to perform the contract specifications. Housing makes no guarantee of bed availability or berthing location.

Prior to the berthing of any employees, Contractor shall be required to complete a Contractor Berthing Agreement with the NGIS. A copy of this agreement is available at the NGIS management offices located at building 1670. To determine availability, advance registration and notification of berthing requirements is highly recommended, send information via e-mailed to NGIS mail box at ngis@mail@usnbgtno.navy.mil, and allow five to ten days for a response.

4.3 Government Utilities: Water and electricity will be available at designated outlets at the prevailing Government rates. Current rates, as of 6 May 2015, are as follows:

Electricity -	\$500.00 per KWH
Water -	\$25.00 per KGAL
Sewage -	\$23.50 per KGAL

4.4 Power Usage: in living spaces, office spaces and shop areas will be metered furnished and installed by and at the expense of the Contractor. Electrical usage for work operations in and around site work areas and water consumption will be billed on basis of equitable, mutually agreed upon estimates established prior to start of work, or by Contractor or Government-furnished meters if agreement cannot be reached. The meters furnished shall be sealed and tagged to indicate last calibration date and name of the person performing the calibration. The Government reserves the right to require the recalibration of the meters if erroneous.

5.0 GENERAL

5.1 Naval Base Facilities: Navy Exchange and commissary privileges and recreation facilities will be made available to authorized Contractor personnel and dependents of Contractor personnel in accordance with current Naval base regulations.

5.2 Transportation: The Contractor shall provide necessary personnel, vehicles, and equipment required for on-base vehicular transportation, and shall bear the cost of required fuel, oil, lubricants, and maintenance thereof. The vehicles shall be operated only by Contractor employees who possess a valid U.S. Government motor vehicle operator's identification card. Vehicular registration will be provided with no cost to the Government. All personnel shall comply with traffic safety program set forth in OPNAV Instruction 5100.12.

5.3 Laundry: The Government will make available laundry and dry cleaning facilities for Contractor personnel and dependents of Contractor personnel at current rates set forth by the Navy Exchange, Guantanamo Bay, Cuba.

5.4 Employee Debts: The Contractor shall be liable for debts to the Government incurred by their employees for personnel services at Guantanamo Bay, Cuba, including but not limited to private telephone services, medical and dental services, and DoD school expenses. If an employee departs the Guantanamo Bay Naval Station without liquidating their debts sufficient funds to cover this type of obligation shall be withheld from Contractor payments until the debts are paid.

5.5 Schools: (DODDS) Elementary and High School: The current cost for DODDS Schools for 2014-2015 is as follows and subject to change:

Grade Level	Federal Rate	Non-Federal Rate
PCSD Sure Start	\$11,592.00	\$12,024.00
K-6 Grades	\$23,172.00	\$24,036.00
7-8 Grades	\$24,396.00	\$25,296.00
9-12 Grades	\$25,620.00	\$26,568.00
Virtual Schools	\$549 (Per semester course)	

Current rates can be viewed at: <http://www.dodea.edu/Offices/ResourceManagement/upload/SY-14-15-Tuition-Rates-DoDDS-pdf.pdf>

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0001AA	Destination	Government	Destination	Government
0001AB	Destination	Government	Destination	Government
0001AC	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government
0002AB	Destination	Government	Destination	Government
0002AC	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0003AA	Destination	Government	Destination	Government
0003AB	Destination	Government	Destination	Government
0003AC	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0004AA	Destination	Government	Destination	Government
0004AB	Destination	Government	Destination	Government
0004AC	Destination	Government	Destination	Government
0004AD	Destination	Government	Destination	Government
0004AE	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1001AA	Destination	Government	Destination	Government
1001AB	Destination	Government	Destination	Government
1001AC	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
1002AA	Destination	Government	Destination	Government
1002AB	Destination	Government	Destination	Government
1002AC	Destination	Government	Destination	Government
1003	Destination	Government	Destination	Government
1003AA	Destination	Government	Destination	Government
1003AB	Destination	Government	Destination	Government
1003AC	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
1004AA	Destination	Government	Destination	Government
1004AB	Destination	Government	Destination	Government
1004AC	Destination	Government	Destination	Government

1004AD Destination	Government	Destination	Government
1004AE Destination	Government	Destination	Government
2001 Destination	Government	Destination	Government
2001AA Destination	Government	Destination	Government
2001AB Destination	Government	Destination	Government
2001AC Destination	Government	Destination	Government
2002 Destination	Government	Destination	Government
2002AA Destination	Government	Destination	Government
2002AB Destination	Government	Destination	Government
2002AC Destination	Government	Destination	Government
2003 Destination	Government	Destination	Government
2003AA Destination	Government	Destination	Government
2003AB Destination	Government	Destination	Government
2003AC Destination	Government	Destination	Government
2004 Destination	Government	Destination	Government
2004AA Destination	Government	Destination	Government
2004AB Destination	Government	Destination	Government
2004AC Destination	Government	Destination	Government
2004AD Destination	Government	Destination	Government
2004AE Destination	Government	Destination	Government
3001 Destination	Government	Destination	Government
3001AA Destination	Government	Destination	Government
3001AB Destination	Government	Destination	Government
3001AC Destination	Government	Destination	Government
3002 Destination	Government	Destination	Government
3002AA Destination	Government	Destination	Government
3002AB Destination	Government	Destination	Government
3002AC Destination	Government	Destination	Government
3003 Destination	Government	Destination	Government
3003AA Destination	Government	Destination	Government
3003AB Destination	Government	Destination	Government
3003AC Destination	Government	Destination	Government
3004 Destination	Government	Destination	Government
3004AA Destination	Government	Destination	Government
3004AB Destination	Government	Destination	Government
3004AC Destination	Government	Destination	Government
3004AD Destination	Government	Destination	Government
3004AE Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A

0001AA POP 30-SEP-2015 TO 29-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
0001AB POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0001AC POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0002 N/A	N/A	N/A	N/A
0002AA POP 30-SEP-2015 TO 29-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
0002AB POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0002AC POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0003 N/A	N/A	N/A	N/A
0003AA POP 30-SEP-2015 TO 29-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
0003AB POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0003AC POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0004 N/A	N/A	N/A	N/A

0004AA POP 30-SEP-2015 TO 29-SEP-2016	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
0004AB POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0004AC POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0004AD POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
0004AE POP 30-SEP-2015 TO 29-SEP-2016	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1001 POP 30-SEP-2016 TO 29-SEP-2017	N/A	N/A FOB: Destination	
1001AA POP 30-SEP-2016 TO 29-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
1001AB POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1001AC POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1002 N/A	N/A	N/A	N/A
1002AA POP 30-SEP-2016 TO 29-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
1002AB POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697

1002AC	POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1003	N/A	N/A	N/A	N/A
1003AA	POP 30-SEP-2016 TO 29-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
1003AB	POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1003AC	POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1004	N/A	N/A	N/A	N/A
1004AA	POP 30-SEP-2016 TO 29-SEP-2017	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
1004AB	POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1004AC	POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1004AD	POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
1004AE	POP 30-SEP-2016 TO 29-SEP-2017	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2001	N/A	N/A	N/A	N/A
2001AA	POP 30-SEP-2017 TO 29-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697

2001AB POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2001AC POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2002 N/A	N/A	N/A	N/A
2002AA POP 30-SEP-2017 TO 29-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
2002AB POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2002AC POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2003 N/A	N/A	N/A	N/A
2003AA POP 30-SEP-2017 TO 29-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
2003AB POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2003AC POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2004 N/A	N/A	N/A	N/A
2004AA POP 30-SEP-2017 TO 29-SEP-2018	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
2004AB POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697

2004AC	POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2004AD	POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
2004AE	POP 30-SEP-2017 TO 29-SEP-2018	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3001	N/A	N/A	N/A	N/A
3001AA	POP 30-SEP-2018 TO 29-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
3001AB	POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3001AC	POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3002	N/A	N/A	N/A	N/A
3002AA	POP 30-SEP-2018 TO 29-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
3002AB	POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3002AC	POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3003	N/A	N/A	N/A	N/A
3003AA	POP 30-SEP-2018 TO 29-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697

3003AB POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3003AC POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3004 N/A	N/A	N/A	N/A
3004AA POP 30-SEP-2018 TO 29-SEP-2019	N/A	COMMANDER NAVY REGION SOUTHEAST LT JOHN TARR P O BOX 6, BLDG. 751 BIRMINGHAM AVENUE, SUITE 4 JACKSONVILLE FL 32212 904-542-1505 FOB: Destination	N09697
3004AB POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3004AC POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3004AD POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697
3004AE POP 30-SEP-2018 TO 29-SEP-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N09697

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-17	Contractor Employee Whistleblower Rights and Requirement To Inform Employees of Whistleblower Rights	APR 2014
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-7	System for Award Management	JUL 2013
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-13	System for Award Management Maintenance	JUL 2013
52.212-4	Contract Terms and Conditions--Commercial Items	DEC 2014
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-6	Drug-Free Workplace	MAY 2001
52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-- Representation and Certifications.	DEC 2012

52.228-5	Insurance - Work On A Government Installation	JAN 1997
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.242-15	Stop-Work Order	AUG 1989
52.242-17	Government Delay Of Work	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7999 (Dev)	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements. (DEVIATION 2015-O0010)	FEB 2015
252.204-7000	Disclosure Of Information	AUG 2013
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004 Alt A	System for Award Management Alternate A	FEB 2014
252.204-7011	Alternative Line Item Structure	SEP 2011
252.204-7012	Safeguarding of Unclassified Controlled Technical Information	NOV 2013
252.204-7015	Disclosure of Information to Litigation Support Contractors	FEB 2014
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7002	Disclosure Of Ownership Or Control By A Foreign Government	JUN 2010
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism	DEC 2014
252.215-7008	Only One Offer	OCT 2013
252.217-7003	Changes	DEC 1991
252.219-7011	Notification to Delay Performance	JUN 1998
252.222-7002	Compliance With Local Labor Laws (Overseas)	JUN 1997
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.225-7004	Report of Intended Performance Outside the United States and Canada--Submission after Award	OCT 2010
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.232-7008	Assignment of Claims (Overseas)	JUN 1997
252.232-7010	Levies on Contract Payments	DEC 2006
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.246-7003	Notification of Potential Safety Issues	JUN 2013
252.247-7023	Transportation of Supplies by Sea	APR 2014

CLAUSES INCORPORATED BY FULL TEXT

52.209-5 CERTIFICATION REGARDING RESPONSIBILITY MATTERS (APR 2010)

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that-

(i) The Offeror and/or any of its Principals-

(A) Are () are not () presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have () have not (), within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property (if offeror checks "have", the offeror shall also see 52.209-7, if included in this solicitation); and

(C) Are () are not () presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision.; and

(D) Have , have not , within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(1) Federal taxes are considered delinquent if both of the following criteria apply:

(i) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(ii) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(2) Examples. (i) The taxpayer has received a statutory notice of deficiency, under I.R.C. Sec. 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(ii) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. Sec. 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(iii) The taxpayer has entered into an installment agreement pursuant to I.R.C. Sec. 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(iv) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(ii) The Offeror has () has not (), within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) Principal, for the purposes of this certification, means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

(End of provision)

52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS (JULY 2013)

(a) Definitions. As used in this provision--

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than \$10,000,000 means--

(1) The total value of all current, active contracts and grants, including all priced options; and

(2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(b) The offeror () has () does not have current active Federal contracts and grants with total value greater than \$10,000,000.

(c) If the offeror checked “has” in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

(1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

(i) In a criminal proceeding, a conviction.

(ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.

(iii) In an administrative proceeding, a finding of fault and liability that results in--

(A) The payment of a monetary fine or penalty of \$5,000 or more; or

(B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.

(iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

(2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIS as required through maintaining an active registration in the System for Award Management database via <https://www.acquisition.gov> (see 52.204-7).

(End of provision)

52.212-1 INSTRUCTIONS TO OFFERORS--COMMERCIAL ITEMS (APR 2014)

(a) North American Industry Classification System (NAICS) code and small business size standard. The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

(b) Submission of offers. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show--

(1) The solicitation number; **N68836-15-T-0238**

(2) The time specified in the solicitation for receipt of offers;

(3) The name, address, and telephone number of the offeror;

(4) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;

- (5) Terms of any express warranty;
 - (6) Price and any discount terms; **Insert price and applicable discount terms in the solicitation only.**
 - (7) "Remit to" address, if different than mailing address;
 - (8) A completed copy of the representations and certifications at FAR 52.212-3 (see FAR 52.212-3(b) for those representations and certifications that the offeror shall complete electronically); **If registered in SAM, state the valid registration date, and submittal of a hard copy is not required.**
 - (9) Acknowledgment of Solicitation Amendments; **A signature and date is required on all amendments.**
 - (10) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and
 - (11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.
- (c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.
- (d) Product samples. When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.
- (e) Multiple offers. Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.
- (f) Late submissions, modifications, revisions, and withdrawals of offers:
- (1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.
 - (2)(i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--
- (A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or
- (B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or
- (C) If this solicitation is a request for proposals, it was the only proposal received.

(ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.

(g) Contract award (not applicable to Invitation for Bids). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

(h) Multiple awards. The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

(i) Availability of requirements documents cited in the solicitation. (1)(i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--GSA Federal Supply Service Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.

(ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (i)(1)(i) of this provision. Additional copies will be issued for a fee.

(2) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:

(i) ASSIST (<https://assist.dla.mil/online/start/>).

(ii) Quick Search (<http://quicksearch.dla.mil/>).

(iii) ASSISTdocs.com (<http://assistdocs.com>).

(3) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by--

- (i) Using the ASSIST Shopping Wizard (<https://assist.dla.mil/wizard/index.cfm>);
 - (ii) Phoning the DoDSSP Customer Service Desk (215) 697-2179, Mon-Fri, 0730 to 1600 EST; or
 - (iii) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.
- (4) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.
- (j) Data Universal Numbering System (DUNS) Number. (Applies to all offers exceeding \$3,000, and offers of \$3,000 or less if the solicitation requires the Contractor to be registered in the System for Award Management (SAM) database. The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address. The DUNS +4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional SAM records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR Subpart 32.11) for the same concern. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. An offeror within the United States may contact Dun and Bradstreet by calling 1-866-705-5711 or via the internet at <http://fedgov.dnb.com/webform>. An offeror located outside the United States must contact the local Dun and Bradstreet office for a DUNS number. The offeror should indicate that it is an offeror for a Government contract when contacting the local Dun and Bradstreet office.
- (k) System for Award Management. Unless exempted by an addendum to this solicitation, by submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance and through final payment of any contract resulting from this solicitation. If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror. Offerors may obtain information on registration and annual confirmation requirements via the SAM database accessed through <https://www.acquisition.gov>.
- (l) Debriefing. If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:
- (1) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.
 - (2) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.
 - (3) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.
 - (4) A summary of the rationale for award;
 - (5) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.
 - (6) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.
- (End of provision)

SUBMISSION OF QUOTES

1. **Summary:** In support of Commander Navy Region Southeast, this requirement is for education and training services to provide Ecumenical Youth Outreach Ministry (EYOM) services for the high school and middle school youth communities of Naval Air Station (NAS) Jacksonville, FL; Naval Station (NS) Mayport, FL; NAS Corpus Christi, TX; and NS Guantanamo Bay, Cuba per the PWS, section 2.0.

2. **Submission of Quotes:** Quotes must be returned to the address listed below no later than the date and time specified on Page 1, block 8 of the solicitation. **Faxed or emailed proposals will not be accepted.** Submissions of "Late" proposals will not be accepted.

All quotes delivered in response to this solicitation shall reflect the following on the address label:

1. Solicitation Number: **N68836-15-T-0238.**
2. The legend "TO BE DELIVERED UNOPENED TO: NAVSUP Fleet Logistics Center Jacksonville, Contracts Division, ATTN: Rhonda Keeton, Building 110, 3rd Floor, NAS Jacksonville, FL 32212.
3. The volume and copy number contained in the box.

Quotes shall be delivered to:

Fleet Logistics Center Jacksonville, FL
Contracting Department Code 230
Attn: Rhonda Keeton
110 Yorktown Ave; 3rd Floor, Bldg. 110
NAS Jacksonville FL 32212-0097

Note: The Government reserves the right to make award solely on initial quotes received. Offerors bear the burden of ensuring all portions of the offer (and any authorized amendments) reach the designated office before the specified due date in the solicitation.

3. **Type of Contract:** The Government intends to award a firm fixed price contract as a result of quotes received from this solicitation. The period of performance will commence on 30 September 2015 through 29 September 2016, with three (3) one-year options.

4. **Contract Authority:** The Government will solicit and award a single firm fixed price contract to a Small Business concern using FAR Part 12, Acquisition of Commercial Items and FAR Part 15, Contracting by Negotiation.

5. **Questions:** Must be submitted in writing, via email, to rhonda.keeton@navy.mil no later three (3) days after the solicitation is posted.

NOTE: All questions regarding this solicitation must be submitted via email; subject line to read: Questions for N68836-15-T-0238. The deadline for submission of questions is three (3) days after the solicitation is posted. All questions shall be compiled into one (1) email. The deadline date will allow the Government adequate time to prepare and issue responses to all offerors prior to the date and time set forth for receipt of proposals. All pertinent questions and answers shall be provided to all offerors as an amendment to the solicitation. All questions shall be emailed to the contract specialist: rhonda.keeton@navy.mil. The deadline for submission of questions is necessary to ensure timely award and the Government may, in its discretion, choose not to respond to questions received after the deadline.

6. **Period of Acceptance for Offers:** Offerors agree to hold their prices firm for a period of 90 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

Award is anticipated on or around 16 September 2015, but the Government may withhold award up until the expiration of 90 days.

7. Format of Proposals: Offerors shall submit proposals containing all of the information below and shall format proposals in separate documents (Volume I and Volume II) as follows:

Factor 1: Technical Capability

Sub factor 1: Corporate Experience/Technical Approach/Staffing Plan

Sub factor 2: Management/Quality Control Plan (QCP)

Factor 2 - Past Performance

Factor 3 - Price

Volume I: NON-PRICE EVALUATION FACTOR - TECHNICAL CAPABILITY

(Submit one original and two copies)

TAB 1:

Technical Capability - Shall be written and consist of 50 pages maximum exclusive of Table of Contents, Lists of Figures, Glossary Terms, and sections dividers. The evaluators will read only up to the maximum number of pages specified. Submissions shall be limited to the total number of pages specified, inclusive of any drawings, charts, etc. Type shall be no smaller than font size 12 and shall be single spaced. Page size shall not exceed 8 ½" x 11".

Original and two (2) copies to include all data and information required for evaluation shall be submitted. **Volume I shall exclude any reference to pricing aspects of the offer.**

Sub factor 1: Corporate Experience/Technical Approach/Staffing Plan

Sub factor 2: Management/Quality Control Plan (QCP)

- Notes:**
1. Drawings, charts, graphs, and tables will count towards the maximum page limitation.
 2. Personnel resumes may be single spaced, typewritten (one side only), in a type and size no smaller than font size 12 proportional on paper not larger than 8 ½" x 11". Resumes will be considered an attachment to the Staffing Plan with Key Personnel. The following information shall be included in each resume:
 - a. Name and educational background.
 - b. Employment history providing the name of each employer, period of employment, and title.
 - c. Experience history to include name of company, number of years of experience, description of duties, level of responsibility, and title.
 - d. Each resume shall indicate whether the applicant is a current employee of the Offeror's firm or a proposed new hire.

TAB 2:

Past Performance - Shall be written and consist of 10 pages maximum excluding Past Performance Surveys. The Offeror and any proposed subcontractor can provide a list of the most relevant contracts and/or subcontracts completed during the past three (3) years and all contracts and subcontracts currently in progress which are relevant to the proposed effort. Contracts listed may include those entered into by Federal Government, agencies of state and local governments, and commercial customers. These contracts should be similar in nature to the work required by the scope of work as described in the PWS. Past performance information may also be obtained from evaluations prepared in accordance with FAR 42.1500.

Volume II: STANDARD FORM OF CONTRACT & PRICE PROPOSAL

(Submit one original and one copy)

TAB 1:

Standard Form 1449 “Solicitation/Contract/Order for Commercial Items” - Blocks 17a, 30b and 30c shall be completed by the offeror and block 30a shall be signed to show the offeror has read and agrees to comply with all terms, conditions, and instructions provided in the solicitation document.

Price Proposal “RFP Section “Supplies/Services” - Prices shall be firm-fixed pricing and include all labor, material, and consumables required to perform the work as described in the PWS. Pricing shall be structured in accordance with the bid schedule of the SF1449. Offerors shall return fully executed CLINS to include a unit price and total extended prices in accordance with the bid schedule provided in the solicitation and a total amount showing the sum of all line items. Pricing will be evaluated based on total price, base plus all option years including the option provided under the clause 52.217-8 Option to Extend Services. Clause 52.217-8 Option to Extend Services is included in this solicitation and will be evaluated by analyzing half the total amount quoted for all tasks in Option Year 3. Evaluation of the price proposal will include a price of:

\$5,000.00 for youth activities and retreats on SubCLINs 0001AB, 0002AB, 0003AB, 0004AB, 1001AB, 1002AB, 1003AB, 1004AB, 2001AB, 2002AB, 2003AB, 2004AB, and 3001AB, 3002AB, 3003AB, and 3004AB.

\$18,252.00 for contractor housing on SubCLINS 0004AD, 1004AD, 2004AD, and 3004AD

\$12,000.00 for transportation of household goods on SubCLINs 0004AE, 1004AE, 2004AE, and 3004AE.

The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s). The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

Offeror’s Point of Contact & Representation and Certification Information. Offeror’s shall provide the name, title, email address, and telephone number of the individual(s) responsible for inquiries to the proposal. For Representation and Certifications, Offerors shall either complete FAR 52.212-3 and FAR 52.219-1 contained in the solicitation OR provide a statement that certification in ORCA/SAM is current, complete, and accurate as of the date of the Offeror’s signature, or list any changes.

Amendments – Acknowledgement of amendments issued to the solicitation shall be signed, dated, and included in Volume II.

Note: Failure to furnish a complete technical proposal as outlined above will render the offeror unacceptable.

INSTRUCTIONS FOR WRITTEN PROPOSALS

Text shall be single spaced, on 8 ½” x 11” paper, with a minimum one-inch margin left and right. Pages shall be numbered consecutively. A page printed on both sides shall be counted as two pages. Submission as double-sided printing/copying on recycled paper is encouraged. Print shall be at a minimum 12 pitch font size characters per inch spacing.

Bolding, underlining, and italics may be used to identify topic demarcations or points of emphasis.

Each tab shall be separate and shall be written to the greatest extent possible on a stand-alone basis so that its content may be evaluated with minimum cross-referencing to other tabs/volumes of the proposal.

The bottom (footer) of each page in Volume I and Volume II should be affixed with the following legend:

**“Source Selection Information”
See FAR 3.104**

(End of Summary of Changes)

52.212-2 EVALUATION--COMMERCIAL ITEMS (OCT 2014)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation is determined Lowest Price Technically Acceptable (LPTA), considering both technical merit and price.

Note: If the contractor receives an unacceptable rating in any one factor and/or sub factor, they will be considered overall "Unacceptable" and will not be considered for award.

The following evaluation factors will be used:

Factor 1: Technical Capability

Sub-Factor 1: Corporate Experience/Technical Approach/ Staffing Plan

Sub-Factor 2: Management/Quality Control Plan

Factor 2 - Past Performance

Factor 3 – Price

Factor 1: Technical Capability

Offerors shall demonstrate an understanding of the solicitation requirements by describing in detail, their approach and plan to perform and manage the work specifically required by the PWS. The technical approach shall identify the methodology and analytical techniques the Offeror will use to fulfill the PWS requirement. Technical quotes shall not include any pricing information.

Sub-Factor 1: Corporate Experience/Technical Approach/ Staffing Plan

This section shall provide a narrative describing the offeror's corporate experience and capability to manage and administer the requirements of the PWS.

1. The Offeror shall provide a description of their corporate experience and technical approach with regard to the type of services required in the PWS in a clear and concise manner.
2. The Offeror shall provide a staffing plan that includes a labor mix (labor category and number of personnel) to accomplish the requirements set forth in the PWS. The Offeror shall provide the labor categories that they intend to utilize during the performance of this contract. The staffing level the Offeror proposes shall be sufficient to successfully accomplish the required tasks in the PWS with minimal risk.
3. The Offerer shall provide identities, resumes and certifications of key personnel. Note: All personnel performing work on this contract are considered key personnel. Resumes and certifications shall meet the qualifications as described in section 3.2 of the PWS. If personnel are not currently employed by the Offeror, letters of intent to be employed shall be included with the quote.

4. The Offeror shall provide a contingency plan for performance of the contract in case of employee illness, vacation, strikes, or other personnel-related emergencies.

Sub-Factor 2: Management/Quality Control Plan (QCP)

1. The Offeror shall ensure quality service is maintained to perform services throughout the life of the contract. Offerors shall therefore prepare and submit a management/QCP. The plan shall describe the Offeror's overall approach and procedures as required by section 2.6 (Quality Control) of the PWS.

The following ratings will apply to the Technical Capability section of the evaluation criteria:

Rating	Description
ACCEPTABLE	The Offeror's Technical Quote meets the requirements of the solicitation.
UNACCEPTABLE	The Offeror's Technical Quote does not meet the requirements of the solicitation.

Factor 2: Past Performance

The Offeror can provide prior or current contract award information on three (3) previous Government contracts whose effort was relevant to the effort required by this solicitation. The contracts provided should have been performed within the last three (3) years. The Government may evaluate an Offeror's past performance on less than the maximum possible number of references. If the Offeror has not had three (3) Government contracts within the last three (3) years, information on relevant subcontracts and/or commercial contracts may be submitted instead. The information must be clear whether the work by the Offeror was done as a prime contractor or subcontractor. Offerors who describe similar contracts and subcontracts shall provide a detailed explanation demonstrating the similarity of the contracts to the requirements as described in the solicitation.

In addition, Offerors can ensure at least two (2) Past Performance Evaluation Surveys (Attachment 3), involving work similar in nature required by this solicitation either currently being performed and/or having been performed within the last three (3) years. Prior to the solicitation close date, the Past Performance Evaluation Surveys shall be completed by clients of the Offeror and submitted to the contract specialist. The surveys can be faxed to the attention of Rhonda Keeton at 904-542-1098 or emailed to rhonda.keeton@navy.mil by the due date of this solicitation. The Government reserves the right to contact references for verification for additional information.

The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. This past performance information will be used for the evaluation of past performance. The Government does not assume the duty of search for dates to cure the problems it finds in the information provided by the Offeror. The burden of providing thorough and complete past performance information remains with the Offeror.

Past Performance will be evaluated as Acceptable or Unacceptable, based on the rating table below:

Rating	Description
ACCEPTABLE	Based on the Offeror's performance record, the Government has a reasonable expectation that the Offeror will successfully perform the required effort, or the Offeror's performance record is unknown. (See note below).
UNACCEPTABLE	Based on the Offeror's performance record, the Government has no reasonable expectation that the Offeror will be able to successfully perform the required effort.

Note: In the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror may not be evaluated favorably or unfavorably on past performance (see FAR 15.305 (a) (2) (IV)).

Therefore, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability, "unknown" shall be considered "acceptable."

Factor 3 – Price

Note: The Government reserves the right to award a contract on the basis of initial offers received without discussions in accordance with FAR 15.306. Therefore, each initial offer shall contain the Offeror's best terms from the ability to meet the selection criteria and provide the best possible services to the Government.

(a) Pricing shall be firm-fixed price and include all labor, material, and consumables required to perform the work listed in the performance work statement. Pricing shall be structured in accordance with the bid schedule of the SF1449. Offerors shall return fully executed CLINS to include a unit price and total extended prices in accordance with the bid schedule provided in the solicitation and a total amount showing the sum of all line items. Pricing will be evaluated based on total price, base plus all option years including the option provided under the clause 52.217-8 Option to Extend Services. Clause 52.217-8 Option to Extend Services is included in this solicitation and will be evaluated by analyzing half the total amount quoted for all tasks in Option Year 3. Evaluation of the price proposal will include a price of:

\$5,000.00 for youth activities and retreats on SubCLINs 0001AB, 0002AB, 0003AB, 0004AB, 1001AB, 1002AB, 1003AB, 1004AB, 2001AB, 2002AB, 2003AB, 2004AB, and 3001AB, 3002AB, 3003AB, and 3004AB.

\$18,252.00 for contractor housing on SubCLINS 0004AD, 1004AD, 2004AD, and 3004AD.

\$12,000.00 for transportation of household goods on SubCLINs 0004AE, 1004AE, 2004AE, and 3004AE.

The price quote shall be submitted as a separate file (Volume II).

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (MAR 2015)

The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically via the System for Award Management (SAM) Web site accessed through <http://www.acquisition.gov>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (p) of this provision.

(a) Definitions. As used in this provision --

“Economically disadvantaged women-owned small business (EDWOSB) Concern” means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily

business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

"Forced or indentured child labor" means all work or service-

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

Highest-level owner means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

Immediate owner means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: Ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

Inverted domestic corporation means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

Manufactured end product means any end product in product and service codes (PSCs) 1000-9999, except--

- (1) PSC 5510, Lumber and Related Basic Wood Materials;
- (2) Product or Service Group (PSG) 87, Agricultural Supplies;
- (3) PSG 88, Live Animals;
- (4) PSG 89, Subsistence;
- (5) PSC 9410, Crude Grades of Plant Materials;
- (6) PSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) PSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) PSC 9610, Ores;
- (9) PSC 9620, Minerals, Natural and Synthetic; and
- (10) PSC 9630, Additive Metal Materials.

Place of manufacture means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

Restricted business operations means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include

business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate--

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;
- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended.

Sensitive technology--

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically--

- (i) To restrict the free flow of unbiased information in Iran; or
- (ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

Small disadvantaged business concern, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that--

- (1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by--

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13.CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

Subsidiary means an entity in which more than 50 percent of the entity is owned--

(1) Directly by a parent corporation; or

(2) Through another subsidiary of a parent corporation.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

"Women-owned small business concern" means a small business concern--

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127)", means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b) (1) Annual Representations and Certifications. Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted electronically on the SAM website.

(2) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications--Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs ____ .

[Offeror to identify the applicable paragraphs at (c) through (p) of this provision that the offeror has completed for the purposes of this solicitation only, if any.) These amended representation(s) and/or certification(s) are also

incorporated in this offer and are current, accurate, and complete as of the date of this offer. Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on ORCA.]

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) Small business concern. The offeror represents as part of its offer that it (☐) is, (☐) is not a small business concern.

(2) Veteran-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents as part of its offer that it (☐) is, (☐) is not a veteran-owned small business concern.

(3) Service-disabled veteran-owned small business concern. (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.) The offeror represents as part of its offer that it (☐) is, (☐) is not a service-disabled veteran-owned small business concern.

(4) Small disadvantaged business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it (☐) is, (☐) is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) Women-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it (☐) is, (☐) is not a women-owned small business concern.

Note to paragraphs (c)(8) and (9): Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) WOSB concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(5) of this provision.] The offeror represents that--

(i) It [☐] is, [☐] is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [☐] is, [☐] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ____ .] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.] The offeror represents that--

(i) It [☐] is, [☐] is not an EDWOSB concern, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [☐] is, [☐] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and

other small businesses that are participating in the joint venture: ____ -.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(8) Women-owned business concern (other than small business concern). (Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it (____) is, a women-owned business concern.

(9) Tie bid priority for labor surplus area concerns. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

(10) HUBZone small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents, as part of its offer, that--

(i) It [____] is, [____] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It [____] is, [____] is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: ____ .] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Certifications and representations required to implement provisions of Executive Order 11246--

(1) Previous Contracts and Compliance. The offeror represents that--

(i) It (____) has, (____) has not, participated in a previous contract or subcontract subject either to the Equal Opportunity clause of this solicitation, the and

(ii) It (____) has, (____) has not, filed all required compliance reports.

(2) Affirmative Action Compliance. The offeror represents that--

(i) It (____) has developed and has on file, (____) has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR Subparts 60-1 and 60-2), or

(ii) It (____) has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) Certification Regarding Payments to Influence Federal Transactions (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL,

Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) Buy American Certificate. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American --Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American--Supplies."

(2) Foreign End Products:

Line Item No.	Country of Origin
—	—
—	—
—	—

(List as necessary)

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) Buy American--Free Trade Agreements--Israeli Trade Act Certificate. (Applies only if the clause at FAR 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American--Free Trade Agreements--Israeli Trade Act."

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American--Free Trade Agreements--Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
—	—

—	—
—	—

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

Line Item No.	Country of Origin
—	—
—	—
—	—

[List as necessary]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.
 (2) *Buy American Act-Free Trade Agreements-Israeli Trade Act Certificate, Alternate I (Jan 2004)*. If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American -Free Trade Agreements-Israeli Trade Act":

Canadian End Products:

Line Item No.
—
—
—

[List as necessary]

(3) Buy American-Free Trade Agreements-Israeli Trade Act Certificate, Alternate II (Jan 2004). If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American-Free Trade Agreements-Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No.	Country of Origin
—	—
—	—
—	—

[List as necessary]

(4) Buy American--Free Trade Agreements--Israeli Trade Act Certificate, Alternate III. If Alternate III to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American --Free Trade Agreements--Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
—	—
—	—
—	—

[List as necessary]

(5) Trade Agreements Certificate. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(5)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled "Trade Agreements".

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	Country of Origin
—	—
—	—
—	—

[List as necessary]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American statute. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) Certification Regarding Responsibility Matters (Executive Order 12689). (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that --

(1) The offeror and/or any of its principals (____) are, (____) are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency,

(2) (____) Have, (____) have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property; and

(3) (____) Are, (____) are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) (____) Have, (____) have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds \$3,000 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) The tax liability is finally determined. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) The taxpayer is delinquent in making payment. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) Examples.

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. Sec. 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. Sec. 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. Sec. 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(i) Certification Regarding Knowledge of Child Labor for *Listed End Products* (Executive Order 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at [22.1503\(b\)](#).]

(1) *Listed end products.*

Listed End Product	Listed Countries of Origin
—	—
—	—
—	—

(2) *Certification.* [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]

[☐] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[☐] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has

made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) (☐) In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) (☐) Outside the United States.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly--

(1) (☐) In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) (☐) Outside the United States.

(k) Certificates regarding exemptions from the application of the Service Contract Labor Standards. (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.)

[The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.]

[☐] (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror (☐) does (☐) does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

[☐] (2) Certain services as described in FAR 22.1003-4(d)(1). The offeror (☐) does (☐) does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) Taxpayer Identification Number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to the SAM database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).

(____) TIN: -----.

(____) TIN has been applied for.

(____) TIN is not required because:

(____) Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

(____) Offeror is an agency or instrumentality of a foreign government;

(____) Offeror is an agency or instrumentality of the Federal Government.

(4) Type of organization.

(____) Sole proprietorship;

(____) Partnership;

(____) Corporate entity (not tax-exempt);

(____) Corporate entity (tax-exempt);

(____) Government entity (Federal, State, or local);

(____) Foreign government;

(____) International organization per 26 CFR 1.6049-4;

(____) Other -----.

(5) Common parent.

(____) Offeror is not owned or controlled by a common parent;

(____) Name and TIN of common parent:

Name - ____ .

TIN - ____ .

(m) Restricted business operations in Sudan. By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations—

(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.

(2) Representation. By submission of its offer, the offeror represents that--

(i) It is not an inverted domestic corporation; and

(ii) It is not a subsidiary of an inverted domestic corporation.

(o) Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.

(1) The offeror shall email questions concerning sensitive technology to the Department of State at CISADA106@state.gov.

(2) Representation and certifications. Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror--

(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and

(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,000 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <http://www.treasury.gov/ofac/downloads/t11sdn.pdf>).

(3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if—

(i) This solicitation includes a trade agreements certification (e.g., 52.212-3(g) or a comparable agency provision); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products.

(p) Ownership or Control of Offeror. (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a DUNS Number in the solicitation.

(1) The Offeror represents that it [____] has or [____] does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.

(2) If the Offeror indicates ``has" in paragraph (p)(1) of this provision, enter the following information:

Immediate owner CAGE code:

Immediate owner legal name:

(Do not use a ``doing business as" name)

Is the immediate owner owned or controlled by another entity:

[____] Yes or [____] No.

(3) If the Offeror indicates ``yes" in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:

Highest-level owner CAGE code:

Highest-level owner legal name:

(Do not use a ``doing business as" name)

(End of provision)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (APR 2015)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Dec 2014)

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

X (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

X (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

____ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

X (4) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (July 2013) (Pub. L. 109-282) (31 U.S.C. 6101 note).

____ (5) [Reserved]

____ (6) 52.204-14, Service Contract Reporting Requirements (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

____ (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (JAN 2014) (Pub. L. 111-117, section 743 of Div. C).

____ (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Aug, 2013) (31 U.S.C. 6101 note).

____ (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (July 2013) (41 U.S.C. 2313).

____ (10) [Reserved]

____ (11)(i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (NOV 2011) (15 U.S.C. 657a).

____ (ii) Alternate I (NOV 2011) of 52.219-3.

____ (12) (i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2014) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

____ (ii) Alternate I (JAN 2011) of 52.219-4.

____ (13) [Reserved]

X (14)(i) 52.219-6, Notice of Total Small Business Set-Aside (NOV 2011) (15 U.S.C. 644).

____ (ii) Alternate I (NOV 2011).

____ (iii) Alternate II (NOV 2011).

____ (15)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

____ (ii) Alternate I (Oct 1995) of 52.219-7.

____ (iii) Alternate II (Mar 2004) of 52.219-7.

____ (16) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)).

____ (17)(i) 52.219-9, Small Business Subcontracting Plan (OCT 2014) (15 U.S.C. 637(d)(4)).

____ (ii) Alternate I (Oct 2001) of 52.219-9.

____ (iii) Alternate II (Oct 2001) of 52.219-9.

____ (iv) Alternate III (OCT 2014) of 52.219-9.

____ (18) 52.219-13, Notice of Set-Aside of Orders (NOV 2011) (15 U.S.C. 644(r)).

____ (19) 52.219-14, Limitations on Subcontracting (NOV 2011) (15 U.S.C. 637(a)(14)).

____ (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

____ (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (NOV 2011) (15 U.S.C. 657f).

____ (22) 52.219-28, Post Award Small Business Program Rerepresentation (July 2013) (15 U.S.C. 632(a)(2)).

____ (23) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (July 2013) (15 U.S.C. 637(m)).

____ (24) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (July 2013) (15 U.S.C. 637(m)).

X (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

____ (26) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (JAN 2014) (E.O. 3126).

X (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

X (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).

X (29) 52.222-35, Equal Opportunity for Veterans (Jul 2014)(38 U.S.C. 4212).

X (30) 52.222-36, Equal Opportunity for Workers with Disabilities (July 2014) (29 U.S.C. 793).

X (31) 52.222-37, Employment Reports on Veterans (July 2014) (38 U.S.C. 4212).

____ (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

X (33)(i) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).

X (ii) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

X (34) 52.222-54, Employment Eligibility Verification (Aug 2013). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

____ (35)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

____ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

____ (36) (i) 52.223-13, Acquisition of EPEAT® Registered Imaging Equipment (Jun 2014)+(E.O.s 13423 and 13514).

____ (ii) Alternate I (Jun 2014) of 52.223-13.

____ (37)(i) 52.223-14, Acquisition of EPEAT® Registered Televisions (Jun 2014) (E.O.s 13423 and 13514).

____ (ii) Alternate I (Jun 2014) of 52.223-14.

____ (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).

____ (39)(i) (i) 52.223-16, Acquisition of EPEAT® -Registered Personal Computer Products (Jun 2014) (E.O.s 13423 and 13514).

____ (ii) Alternate I (Jun 2014) of 52.223-16.

X (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011) (E.O. 13513).

____ (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).

____ (42) (i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.

____ (ii) Alternate I (May 2014) of 52.225-3.

____ (iii) Alternate II (May 2014) of 52.225-3.

____ (iv) Alternate III (May 2014) of 52.225-3.

_____ (43) 52.225-5, Trade Agreements (Nov 2013) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

_____ (44) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

_____ (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

_____ (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150

_____ (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

_____ (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

_____ (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

X (50) 52.232-33, Payment by Electronic Funds Transfer—System for Award Management (July 2013) (31 U.S.C. 3332).

_____ (51) 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management (July 2013) (31 U.S.C. 3332).

_____ (52) 52.232-36, Payment by Third Party (MAY 2014) (31 U.S.C. 3332).

_____ (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

_____ (54)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

_____ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

X(1) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495).

_____ (2) 52.222-41, Service Contract Labor Standards (MAY 2014) (41 U.S.C. chapter 67).

_____ (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (Multiple Year and Option Contracts) (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards--Price Adjustment (MAY 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

_____ (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (MAY 2014) (41 U.S.C. chapter 67).

_____ (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (MAY 2014) (41 U.S.C. chapter 67).

X (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2014) (E.O. 13658).

_____ (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (MAY 2014) (42 U.S.C. 1792).

X (10) 52.237-11, Accepting and Dispensing of \$1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (OCT 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

(v) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(vi) 52.222-35, Equal Opportunity for Veterans (JUL 2014) (38 U.S.C. 4212).

(vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

(viii) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212).

(ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(x) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).

(xi) X (A) 52.222-50, Combating Trafficking in Persons (March 2, 2015) (22 U.S.C. chapter 78 and E.O. 13627).

_____ (B) Alternate I (March 2, 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

(xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)

(xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)

(xiv) 52.222-54, Employment Eligibility Verification (Aug 2013).

(xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2014) (E.O. 13658).

(xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a Firm Fixed Price contract resulting from this solicitation.

(End of provision)

52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 60 days before contract end date.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days before the contract expires; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 48 months.

(End of clause)

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (OCT 2014)

(a) Definitions. As used in this provision--

Economically disadvantaged women-owned small business (EDWOSB) concern means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business concern eligible under the WOSB Program.

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (b) of this provision.

Small disadvantaged business concern, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that--

(1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by--

(i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States, and

(ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned small business concern means a small business concern--

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)(1) The North American Industry Classification System (NAICS) code for this acquisition is ____ --[insert NAICS code].

(2) The small business size standard is ____ --[insert size standard].

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(c) Representations. (1) The offeror represents as part of its offer that it [____] is, [____] is not a small business concern. (2) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [____] is, [____] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [____] is, [____] is not a women-owned small business concern.

(4) Women-owned small business (WOSB) concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a women-owned small business concern in paragraph (c)(3) of this provision.] The offeror represents as part of its offer that--

(i) It [____] is, [____] is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(4)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: ____ --.] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(5) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a women-owned small business concern eligible under the WOSB Program in (c)(4) of this provision.] The offeror represents as part of its offer that--

(i) It [____] is, [____] is not an EDWOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and

(ii) It [____] is, [____] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(5)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that are participating in the joint venture: ____ --.] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [____] is, [____] is not a veteran-owned small business concern.

(7) [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(6) of this provision.] The offeror represents as part of its offer that it [____] is, [____] is not a service-disabled veteran-owned small business concern.

(8) [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It [____] is, [____] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR Part 126; and

(ii) It [____] is, [____] is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(8)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture: ____ --.] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a business concern that is small, HUBZone small, small disadvantaged, service-disabled veteran-owned small, economically disadvantaged women-owned small, or women-owned small eligible under the WOSB Program in order to obtain a contract to be awarded under the preference programs established pursuant to section 8, 9, 15, 31, and 36 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall—

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.232-18 AVAILABILITY OF FUNDS (APR 1984)

Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

52.233-2 SERVICE OF PROTEST (SEP 2006)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

Ms. Mattie Washington
 NAVSUP Fleet Logistics Center Jacksonville
 110 Yorktown Ave, Bldg 1110, Third Floor
 NAS Jacksonville, FL 32212

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of provision)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

FAR Clauses: <http://acquisition.gov/far/>

DFARS Clauses: <http://www.acq.osd.mil/dpap/dars/dfars/>

(End of provision)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

FAR Clauses: <http://acquisition.gov/far/>

DFARS Clauses: <http://www.acq.osd.mil/dpap/dars/dfars/>

(End of clause)

252.201-7000 CONTRACTING OFFICER'S REPRESENTATIVE (DEC 1991)

(a) "Definition. Contracting officer's representative" means an individual designated in accordance with subsection 201.602-2 of the Defense Federal Acquisition Regulation Supplement and authorized in writing by the contracting officer to perform specific technical or administrative functions.

(b) If the Contracting Officer designates a contracting officer's representative (COR), the Contractor will receive a copy of the written designation. It will specify the extent of the COR's authority to act on behalf of the contracting officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

(End of clause)

252.203-7005 REPRESENTATION RELATING TO COMPENSATION OF FORMER DOD OFFICIALS (NOV 2011)

(a) Definition. Covered DoD official is defined in the clause at 252.203-7000, Requirements Relating to Compensation of Former DoD Officials.

(b) By submission of this offer, the offeror represents, to the best of its knowledge and belief, that all covered DoD officials employed by or otherwise receiving compensation from the offeror, and who are expected to undertake activities on behalf of the offeror for any resulting contract, are presently in compliance with all post-employment restrictions covered by 18 U.S.C. 207, 41 U.S.C. 2101-2107, and 5 CFR parts 2637 and 2641, including Federal Acquisition Regulation 3.104-2.

(End of provision)

252.203-7998 PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS—REPRESENTATION (DEVIATION 2015-O0010) (FEB 2015)

(a) In accordance with section 743 of Division E, Title VIII, of the Consolidated and Further Continuing Resolution Appropriations Act, 2015 (Pub. L. 113-235), Government agencies are not permitted to use funds appropriated (or otherwise made available) under that or any other Act for contracts with an entity that requires employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The prohibition in paragraph (a) of this provision does not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(c) Representation. By submission of its offer, the Offeror represents that it does not require employees or subcontractors of such entity seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(End of provision)

252.203-7999 PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS (DEVIATION 2015-O0010)(FEB 2015)

(a) The Contractor shall not require employees or subcontractors seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The Contractor shall notify employees that the prohibitions and restrictions of any internal confidentiality agreements covered by this clause are no longer in effect. (c) The prohibition in paragraph (a) of this clause does

not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

(d)(1) In accordance with section 743 of Division E, Title VIII, of the Consolidated and Further Continuing Resolution Appropriations Act, 2015, (Pub. L. 113-235), use of funds appropriated (or otherwise made available) under that or any other Act may be prohibited, if the Government determines that the Contractor is not in compliance with the provisions of this clause.

(2) The Government may seek any available remedies in the event the Contractor fails to perform in accordance with the terms and conditions of the contract as a result of Government action under this clause.

(End of clause)

**252.209-7992 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW—FISCAL YEAR 2015
APPROPRIATIONS (DEVIATION 2015-OO0005) (DEC 2014)**

(a) In accordance with sections 744 and 745 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), none of the funds made available by this or any other Act may be used to enter into a contract with any corporation that—

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

(1) It is [] is not [] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

(2) It is [] is not [] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause—

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS [252.232-7003](#), Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor’s business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable.”)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	
Issue By DoDAAC	
Admin DoDAAC	
Inspect By DoDAAC	
Ship To Code	
Ship From Code	
Mark For Code	

Service Approver (DoDAAC)	
Service Acceptor (DoDAAC)	
Accept at Other DoDAAC	
LPO DoDAAC	
DCAA Auditor DoDAAC	
Other DoDAAC(s)	

(*Contracting Officer: Insert applicable DoDAAC information or "See schedule" if multiple ship to/acceptance locations apply, or "Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the e-mail address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

5252.243-9400 Authorized Changes Only By The Contracting Officer (Jan 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the Contractor's facilities or in any other manner communicate with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be

made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

NAME: Nancy Enos
EMAIL: nancy.enos@navy.mil
TELEPHONE: 904-542-1089

(End of Clause)

FREEDOM OF INFORMATION ACT

Contractor unit prices, when incorporated into a Government contract, will be released under the Freedom of Information Act (FOIA) without further notice to the contractor submitter. If the contractor takes issue with the release, it should submit its proposal data with the appropriate legends and explain in detail why such data cannot be released as a public record under the Freedom of Information Act.

The FOIA POC at FLC Jacksonville is:

NAME: Steven W. Palmer
EMAIL: steven.w.palmer@navy.mil
PHONE: (904) 542-1621

COMMERCIAL TEST PROGRAM

This acquisition will be accomplished under the authority of the test program for commercial items "Section 4202 of the Clinger-Cohen Act of 1996", as implemented by FAR 13.5.